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| WORLD METEOROLOGICAL ORGANIZATION COMMISSION FOR BASIC SYSTEMS OPAGs on DPFS and PWS  **Severe Weather Forecasting Disaster Risk Reduction Demonstration Project**  **SWFDdP – South Pacific Project**  **Meeting of the Regional Subproject**  **Management Team**  Honiara, Solomon Islands, 25-27 August 2016 |  | DPFS-PWS/RAV-SWFDDP-RSMT/Doc. 2.1(2)  (5.VII.2016)  \_\_\_\_\_\_\_  Agenda item : 2  ENGLISH ONLY |

**EXPLANATORY MEMORANDUM TO THE PROVISIONAL AGENDA**

1. **OPENING**

The meeting of the Regional Subproject Management Team (RSMT) of the Severe Weather Forecasting Disaster risk reduction Demonstration Project (SWFDDP) will opened by its Chairperson, Mr James Lunny (New Zealand), at 09:30 AM, Thursday 25 August 2016, at the Forum Fishery Agency (FFA) Conference room in Honiara, Solomon Islands. Opening remarks will be made by the Permanent Representative of Solomon Islands with WMO or his representative, a representative of the Secretary-General of WMO, and the Chairperson.

1. **ORGANIZATION OF THE MEETING**
   1. **Adoption of the Agenda**

The Chairperson will invite the RSMT to consider the provisional agenda, with the view to its adoption.

* 1. **Working arrangements**

The RSMT will agree on the details concerning the organization of its work, including the working hours and any other practical session arrangements. The documentation for the meeting and the meeting itself will be in English. A Documentation Plan (INF. 1) has been developed to assist participants to prepare for the meeting, which has been posted on the WMO web site at:

<http://www.wmo.int/pages/prog/www/swfdp/Meetings/DocPlan.html>

Participants are highly encouraged to prepare and submit documents against assigned agenda items in advance of the meeting so that they can be made accessible to all participants at the above-mentioned web site. All are welcomed to provide input to any agenda item.

1. **FULL EVALUATION OF THE SWFDP FOR SOUTH PACIFIC**
   1. **Summary from the progress reports**

The RSMT will be presented with a summary of the progress reports providing an overall evaluation of the SWFDDP regional project since its last meeting in August 2013

* 1. **SWFDDP achievements and gaps against the criteria for SWFDDP progressing to phase 4**

The RSMT will review the progress of the SWFDDP regional project since its last meeting in August 2013, and discuss and identify its strengths and weaknesses in relation to the criteria for SWFDDP progressing to phase 4, including in each of the following aspects:

* + - * Cascading Forecasting Process: roles of participating countries
      * Review non-TC warning system
      * Verification of forecasts and warnings
      * Case studies
      * Review PWS component of the SWFDDP

1. **TRANSITION OF SWFDDP TO THE NEXT PHASE**

Within the context of directions provided by CBS and its Steering Group on the continuing development phase of a regional subproject, the main issues and the review of the project achievements and current gaps (earlier agenda item), the RSMT will discuss issues related to how to sustain the project into the future. The meeting will address the following aspects:

* Future working framework (requirements for RSMT? or other mechanism?)
* Management and coordination, including governance and accountability for the project (RA V and other relevant regional bodies, and relations with CBS and other relevant WMO Technical Commissions)
* Ongoing technical support, provided by the Global Centres (NWP and satellite products), Regional Centres, and Basic Systems infrastructure
* Progress reporting
* Synergy between SWFDDP and RCC in RA V
* New implementation plan for next phase (“continuous development phase”)

1. **ANY OTHER BUSINESS**

The RSMT will consider any other issue(s) requiring discussion or actions.

1. **CONCLUSION AND RECOMMENDATION**

The RSMT will review and come to consensus on the meeting’s conclusions and recommendations.

1. **CLOSING**

The meeting of the Regional Subproject Management Team (RSMT) for the SWFDDP-South Pacific Islands is anticipated to close at 17:00 on Saturday, 27 August 2016.