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| **World Meteorological Organization**  **Inter-Commission Coordination Group On WIGOS/Task Team on WIGOS Metadata**  **Sixth Session** Zurich, Switzerland, 27-29 November 2017 | **TT-WMD-6/Doc.1.3** |
| Submitted by: Secretariat  17.11.2017  **Version 2** |

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# 1.3 WORKING ARRANGEMENTS AND TENTATIVE TIMETABLE

(Submitted by Secretariat)

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| **Summary and purpose of document**  The document provides details on working arrangements for the meeting, including the provisional time table. |

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**Tentative Timetable**

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| **Day** | **Time** | **Agenda Items** |
| Monday  27 November | 09:00 – 10:30  10:45 – 12:30 | 1., 2., 3., 4. |
| 13:45 – 15:30  15:45 – 17:30 | 4. (Cont.), 5. |
| Tuesday 28 November | 09:00 – 10:30  10:45 – 12:30 | 5. (Cont.), 6. |
| 13:45 – 15:30  15:45 – 17:00 | 7., 8. |
| Wednesday 29 November | 09:00 – 10:30  10:45 – 12:30 | 9., 10. |
| 13:30 – 15:00  15:15 – 16:30 | 10. (Cont.), 11., 12. |

* Working hours
  + Monday = 09:00-17:30
  + Tuesday = 09:00-17:00
  + Wednesday = 09:00-16:30
* Lunch Break (75 minutes): 12:30-13:45
* Coffee Breaks (15 minutes): around 10:30 and 15:30

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