



World Meteorological Organization  
Organisation météorologique mondiale

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Weather • Climate • Water  
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Our ref.: OBS/N-WIGOS-FP

GENEVA, 18 May 2015

Annex: 1

Subject: Nomination of a National WIGOS Focal Point and WIGOS Self-assessment Checklist

Action required: To nominate a National WIGOS Focal Point and provide feedback on the Self-assessment Checklist, preferably by **30 June 2015**

Dear Sir/Madam,

I wish to recall that the Sixteenth World Meteorological Congress (Cg-XVI, 2011) decided, through its Resolution 50 (Cg-XVI), to implement the WMO Integrated Global Observing System (WIGOS) as one of the five strategic priorities of the Organization. In this regard, Congress encouraged Members to:

- (a) Provide experts to participate in the WIGOS-related work of technical commissions;
- (b) Support regional and global WIGOS implementation activities;
- (c) Coordinate their WIGOS and WIS implementation activities;
- (d) Share relevant experience and cooperate with one another in implementing WIGOS, including assistance to Members with specific WIGOS implementation needs;
- (e) Keep the Secretary-General informed about their WIGOS implementation activities.

The Executive Council is recommending to Cg-17 that the 2016-2019 financial period be designated the Pre-Operational Phase of WIGOS, and the plan is that activities at the regional and national levels will gain prominence during this phase. Recognizing the importance of National Meteorological and Hydrological Services (NMHSs) in providing leadership for WIGOS implementation at a national level, the Executive Council strongly encouraged all WMO Permanent Representatives to nominate National WIGOS Focal Points, and you are herewith kindly requested to do so. In order to help you select an individual with the right level of expertise and area of responsibility, the Terms of References for the National Focal Points are provided in the Annex.

To: Permanent Representatives (or Directors of Meteorological or Hydrometeorological Services) of Members of WMO (PR-6849)

cc: Hydrological Advisers to Permanent Representatives

The WIGOS "Self-assessment Checklist" was developed by the Intercommission Coordination Group on WIGOS (ICG-WIGOS) to assist Members in understanding what will need to be implemented in their country, and in assessing their national level of readiness for the implementation. The Checklist may be accessed at the WMO web page: <http://www.wmo.int/pages/prog/www/wigos/tools.html> (available in all WMO languages). The link also provides access to two completed Checklists (also available in all WMO languages), provided by Australia and Switzerland, respectively. Hopefully these two examples will help further clarify the kind of information we are requesting from you.

The expert nominated as your National WIGOS Focal Point is kindly requested to complete the **Self-assessment Checklist**, and send it to the WIGOS Project Office via e-mail ([izahumensky@wmo.int](mailto:izahumensky@wmo.int)) **preferably before 30 June 2015**.

I wish to thank you for your commitment, effort and resources dedicated to the successful implementation of WIGOS at the global, regional and national levels.

Yours faithfully,



(J. Lengoasa)  
for the Secretary-General

**WORLD METEOROLOGICAL ORGANIZATION**



**OBS/N-WIGOS-FP, ANNEX**

**TERMS OF REFERENCES OF NATIONAL WIGOS FOCAL POINTS**

**WIGOS National Focal Points shall:**

- Take, on behalf of their respective Permanent Representative, the lead in communications on WIGOS with the WMO Secretariat (WIGOS Project Office and WMO Regional Office) and the WIGOS related constituent bodies of the respective Region;
- Monitor and report on the status of the national WIGOS implementation, taking into account guidance from ICG-WIGOS and the WIGOS Project Office of the WMO Secretariat;
- Report to the WIGOS Project Office on issues and challenges that might impact the implementation of WIGOS in the country and seek its advice;
- Identify and follow-up on WIGOS-related training and capacity development needs;
- Participate in relevant WMO meetings in the capacity of a national “Rapporteur”, as required.

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