



Work Conference on the Regional WIGOS Centre Construction in RA II

(China, 6-8 November 2018)



Information Note for Participants

The Work Conference on the Regional WIGOS Centre Construction in RA II will be held in Beijing, China from 6 to 8 November 2018. It is organized by the China Meteorological Administration (CMA).

Venue

1. The Work Conference on the Regional WIGOS Centre Construction in RA II will be held at Multi-function hall on the first floor of CMA Science and Technology Building.

Following sign could help you to get to the venue.

气象科技大楼一层多功能厅

(气科院大楼一层)

地址：北京市海淀区中关村南大街 46 号

Accommodation

2. Block reservations have been made at the hotel rooms at Vienna Hotel (Capital Indoor Stadium), it takes 15 minutes walk from the venue.

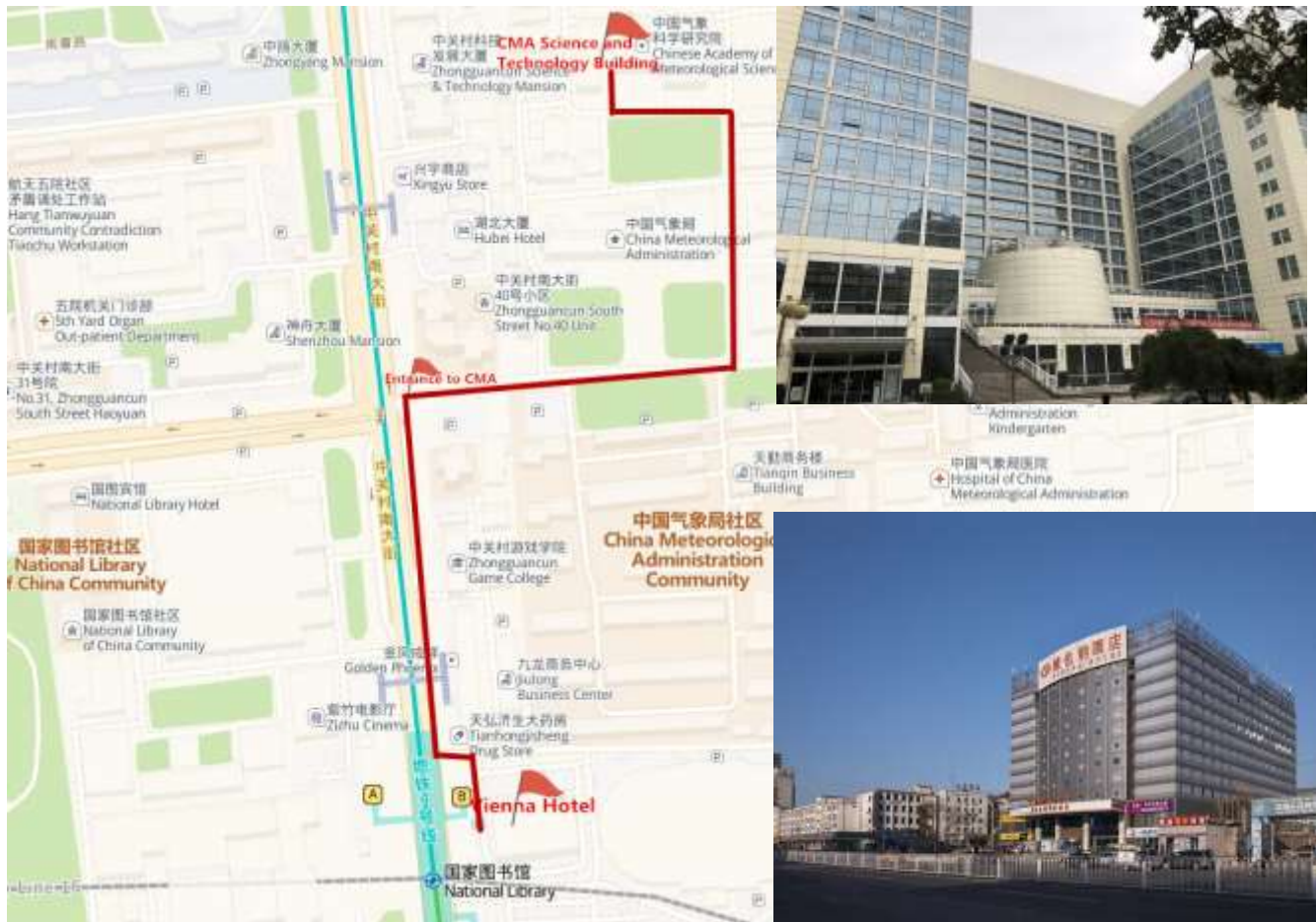
Following sign could help you to get to the hotel.

Please take me to the Vienna Hotel

请到维也纳酒店（首都体育馆店）

地址：北京市海淀区中关村南大街 52 号，

电话：(86) 10-62197778



What the hotel offer

- **Languages spoken**

English	Chinese [Mandarin]
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- **Internet access**

Free Wi-Fi in rooms	Wi-Fi in public areas	High-speed Internet access in rooms
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- **Services and conveniences**

Taxi calling service	Laundry service	Dry cleaning
Grocery store	Luggage storage	
Smoking area	Safety deposit boxes	

Registration

3. The registration will at 8:30am to 9:00am on the first day of the conference. Participants will receive updated information upon arrival.

Working Language

4. The working language will be in English.

Financial Support

5. CMA will provide financial support to certain participants including local accommodation.
6. Laundry, international telephone calls, medical fees and insurance, other costs in China and those expenses within the participants' countries, such as visa fee, transportation cost, should be borne by the participants or their organizations.
7. The participants should take responsibility of their travel and health insurance which covers their travel and visit period.

Currency Exchange, Credit Cards, and Money

8. Local currency is the Chinese Yuan (RMB), with the approximate value 1 USD = 6.8763RMB (Rates on 27 September, 2018). The exchange rate is subject to daily variations. Notes come in 100, 50, 20, 10, 5, and 1 yuan denominations. Coins come in 10c, 50c denominations.
9. Major currencies can be exchanged at the banks nearby. The most common credit cards (e.g. Visa, MasterCard,) are accepted at major hotels and stores.

Climate and Weather

10. Climatological features of **Beijing** in November:

Mean daily maximum temperature: 13°C

Mean daily minimum temperature: 3°C

Average monthly rainfall: 29mm

Average monthly number of rainy days: 0 days

Updated weather information can be found on CMA's websites (<http://www.weather.com.cn/english>, or <http://www.cma.gov.cn/en>).

Health requirements/Medical Services

11. Up to date information on international travel and health is provided by the World Health Organization (WHO) at the following Website: <http://www.who.int/ith/countries/listc/en/>.

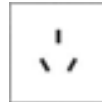
12. Medical services are of a high standard and most international prescription drugs are readily available through retail pharmacies. It is suggested that you bring personal medical insurance for the duration of the trip.

Time Zone

13. The China Standard Time (Beijing Standard Time) is eight (8) hours ahead of UTC/GMT, Greenwich Mean Time (GMT) + 8 hr (=MET).

Internet facilities and electricity

14. Provision has been made in the meeting room for wireless Internet connection. The standard voltage in China is 220 volts, 50Hz. The below plugs are usually used. If your appliances plug has a different shape, you may need a plug adapter.



Contact details of the Local Organizing Committee

15. For any further information, please do not hesitate to contact us at the following address:

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