



# Appendix II-C

## Notes from Breakout Group 3

### Responsibilities: WIGOS Focal Point

- Manage the national implementation and application of the WIGOS metadata standard
- Ensure that WIGOS metadata records are maintained
- Coordination nationally, Regional Associations and WMOWIGOS
- Knowledgeable regarding content of Manuals and Guides
- Advocate WIGOS
- Delegate authority to those responsible for maintaining WIGOS metadata and ensure they have competencies to perform the required tasks



### Responsibilities: Observing System Manager

- Monitoring implementation and operation of systems and process to maintain WDMS for the observing system
- Reporting to national Focal Point on the status of WIGOS metadata for the observing system
- Ensure that the information about the observing system is up-to-date and correct
- Delegate roles and ensure that those performing the roles have the competencies to perform them
- Ensure that responsibility for updating WIGOS metadata is assigned and that those with that responsibility have the relevant competencies
- Ensure that technicians and observers report events that need to be recorded in WIGOS metadata.



### Responsibilities: Network Manager



### Responsibilities: Observers

- Ensure that events potentially impacting the quality of observations are reported to the role responsible for maintaining WIGOS metadata



### Responsibilities: Technicians



### Responsibilities: Users



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#### Structure of Guide

- Introduction
  - Roles and responsibilities
  - Relevance of OSCAR
- Creating WIGOS metadata
- Using WIGOS metadata



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Thank you for your attention

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