

WORLD METEOROLOGICAL ORGANIZATION

REGIONAL ASSOCIATION II (ASIA)

IMPLEMENTATION/COORDINATION MEETING ON THE GTS IN REGION II

MOSCOW, 8-10 SEPTEMBER 2003

WORKING GROUP ON PLANNING AND IMPLEMENTATION OF THE WWW IN REGION II *Fourth Session*

MOSCOW, 10-13 SEPTEMBER 2003

GENERAL INFORMATION FOR THE PARTICIPANTS

1. Place and date of the Meetings

The meetings will be held at the Scientific Research Center "Planeta" (SRC "Planeta") 7, Bol. Predtechensky Per., Moscow, Russian Federation from 8 to 13 September 2003.

2. Working languages

The meetings will be conducted in English only.

3. Entry formalities

Roshydromet will provide visa support to the participants of the meeting. Therefore, all participants are requested to provide the following information:

- Family name (according to the entry in the passport)
- First name (according to the entry in the passport)
- Copy of the first page of the passport
- Copy of the residence permit (carte de légitimation)
(for international civil servants working in the international organizations)
- Place of work (the full name of the organization)
- Title of post
- Address of the organization, telephone, fax
- Entry in Russian Federation (date)_____
- Departure from Russian Federation (date)_____
- For the period_____
- Place of visa issuance (country, town where the embassy or consulate is located)

The information is to be sent as soon as possible, but not later than two months before the opening of the meeting and to be addressed to:

Mr. V.O. Bakoumov
Director of the Science
and International Cooperation Department of Roshydromet
8, Novovagankovsky pereulok
123242 Moscow
Russian Federation
Tel.: (7 095) 252 3873
Fax.: (7 095) 255 5226
E-mail.: unmc@mcc.mecom.ru

4. Hotel reservation

A number of rooms with single bed will be reserved at one of the following hotels:

- a) Hotel "MIR" (PEACE), room rate is US \$95 per night without breakfast (breakfast US \$10). The hotel is 10 minutes walk from the SRC "Planeta".
Facilities: TV, Refrigerator, Telephone, toilet and shower.
- b) Hotel "UKRAINA", room rate is US \$79 per night without breakfast. It takes 20 minutes trip by Metro to get to the SRC "Planeta"
Facilities: TV, Refrigerator, Telephone.
- c) Hotel "LENINGRADSKAYA", room rate is US \$70 (toilet and shower) and US \$85 (toilet and bath) per night, without breakfast (breakfast US \$6). It takes 20 minutes trip by Metro to get to the SRC "Planeta"
Facilities: TV, Refrigerator, Telephone.
- d) Hotel "WARSHAVA" (WARSAW) room rate is US \$65 per night, with breakfast. It takes 15 minutes trip by Metro to get SRC "Planeta".
Facilities: TV, Refrigerator, Toilet and shower.

Note: All hotel prices indicated above are as of 20 March 2003.

5. Currency exchange

Currencies can be exchanged at the airport, hotels, banks, and supermarkets. The rate of exchange is currently about 1 US = 30 rubles, but this rate of the exchange can be changeable.

6. Transportation

The participants of the meetings will be met at the airport upon arrival and will be seen off on the departure. The participants should send the information regarding their Flight number and date/time of arrival as soon as possible.

7. Registration

Registration of the participants will take place in the morning on **8 September at 10 a.m.** (World Meteorological Organization Implementation/Coordination Meeting on the GTS in RA II) and **10 September at 10 a.m.** (Working Group on Planning and Implementation of the WWW in Region II)

8. Additional information

Should you require further information regarding the meeting, please contact:

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123242 Moscow
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E-mail: bez@mecom.ru
