|  |  |
| --- | --- |
| **WORLD METEOROLOGICAL ORGANIZATION****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****COMMISSION FOR BASIC SYSTEMS****THE INTER-PROGRAMME EXPERT TEAM ON WIGOS FRAMEWORK IMPLEMENTATION (IPET-WIFI)****SUB-GROUP ON REGULATORY MATERIAL*****(First Session)*** Geneva, Switzerland, 14 to 15 April 2016 | CBS/IPET-WIFI/SG-RM-Doc. 3(1) \_\_\_\_\_\_\_\_\_ITEM: 3Original: ENGLISH ONLY |

**the Terms of Reference of the Expert Team on WIGOS Framework Implementation Matters (IPET-WIFI) AND ITS SUB-GROUP ON REGULATORY MATERIAL**

 *(Submitted by the Secretariat)*

|  |
| --- |
| **SUMMARY AND PURPOSE OF DOCUMENT**The document sets out the Terms of Reference of IPET-WIFI and SG-RM. |

**ACTION PROPOSED**

 The Meeting is invited to review its Terms of Reference and to propose changes as appropriate.

\_\_\_\_\_\_\_\_\_\_\_\_

**the Terms of Reference of the Expert Team on WIGOS Framework Implementation Matters (IPET-WIFI) AND ITS SUB-GROUP ON REGULATORY MATERIAL**

Update as approved by CBS Ext (2014)

*(Proposed further changes subsequent to CBS-Ext (2014) marked with strikethrough and red text).*

The Inter-Programme Expert Team on WIGOS Framework Implementation Matters (IPET-WIFI) shall:

* 1. Address integration aspects of WIGOS as defined in the WIGOS Framework Implementation Plan, based on guidance from ICG-WIGOS;
	2. Provide technical advice, guidance, practices and procedures for WIGOS Framework Implementation, in collaboration with CIMO; with priorities to be given to the GOS-related material in the:

(i) WIGOS Regulatory Material (such as WIGOS Manual, GOS Manual and Guide), in collaboration with the relevant WMO Programmes and TCs;

(ii) Standards for basic WIGOS metadata (e.g., those agreed for international exchange and for WIGOS Operational DB), including the access to WIGOS metadata;

(iii) WIGOS Quality Management, including monitoring;

(iv) WIGOS Information Resource in collaboration with other OPAG-IOS Expert Teams;

(v) WIGOS standards and best practices;

(vi) Capacity development, education and outreach strategy;

* 1. The IPET WIFI is envisaged to encompass ~~three~~ four sub-groups (SGs), each to be activated as/when required:

(i) Sub-group on Regulatory Material;

(ii) Sub-group on Metadata;

(iii) Sub-group on QM,

(iv) Sub-group on OSCAR Development.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**SUB-GROUP ON REGULATORY MATERIAL (SG-RM)**

**Terms of Reference:**

Contribute to the development and maintenance of WIGOS regulatory material, both GOS-related material and provisions common to all component systems, as follows:

1. Coordinate with ICG-WIGOS TT WRM regarding requirements for GOS-related provisions and provisions common to all component systems for the WIGOS Regulatory Material
2. Make proposals to ICG-WIGOS TT-WRM for GOS-related provisions and provisions common to all component systems for the WIGOS Regulatory Material
3. Review Manual and Guides on GOS and make proposals to IPET-WIFI for updates
4. Collaborate with TT-WRM on the transition and eventual phasing out of the GOS Manual
5. Collaborate with TT-WRM on development of the WIGOS Guide
6. In close cooperation with ICG-WIGOS TT-WRM, contribute to the creation of mechanisms for the future ongoing review and update of the Regulatory Material

In tackling the above activities, compile input from:

• technical experts across all areas of OPAG IOS;

• the other task areas of IPET-WIFI.

**Membership:**

Russell Stringer, Australia (Chair)

Adam Barber, UK

Volker Kurz, Germany

JaeGwang Won (Republic of Korea)

Rabia Merrouchi (Morocco)

**NOTES:**

1. Will require active collaboration of other OPAG-IOS ETs and Rapporteurs.

2. Representation in the work of those TCs not directly represented on IPET-WIFI will be via ICG-WIGOS TT-WRM