

WORLD METEOROLOGICAL ORGANIZATION

CIMO/TT-ICA/Doc. 1.2(2)

**COMMISSION FOR INSTRUMENTS AND METHODS OF
OBSERVATION**

(09.XII.2013)

**TASK TEAM ON AIRCRAFT-BASED OBSERVATIONS
(TT-AO)**

ITEM: 1.2

Geneva, Switzerland, 18-20 February 2014

Original: ENGLISH ONLY

PROVISIONAL ANNOTATED AGENDA

1. ORGANIZATION OF THE SESSION

1.1 Opening of the Session

The First Session of the CIMO Task Team on Aircraft-based Observations (TT-AO) will open at 09:30 hours on Tuesday, 18 February 2014, at the WMO Headquarters in Geneva, Switzerland.

1.2 Adoption of the Agenda

The provisional agenda will be submitted to the Session for adoption.

1.3 Working Arrangements of the Session

The Meeting will agree on details concerning the organization of its work, including working hours. The documentation and meeting will be conducted in English only.

2. REPORT OF THE CHAIR

The Chair of TT-AO will present a report to the session outlining progress made by the team on the work programme since its inception and will provide guidance on future work planning and work programme tasks and activities.

3. REPORTS ON PROGRESS & STATUS OF WORK PROGRAMME

Members of the Task Team will present to the meeting their progress made in undertaking the planning and implementation of the various tasks associated with the work programme. Members will be expected to submit documents in accordance with the Document Plan for the meeting and briefly present the material to the session.

4. PLANNING & UPDATE OF THE WORK PROGRAMME

The team will formulate an updated work programme based on the current Terms of Reference for the Task Team.

5. REPORTING TO CIMO

The Secretariat will advise on the requirements for reporting to the sessions of the CIMO Management Group and CIMO, which will both to be held in 2014. The team will assist the Chair of the team in formulating reports to these CIMO bodies.

6. OTHER BUSINESS

The session will consider any other matters related to the work of the team and raised for consideration during the meeting.

7. FINAL REPORT OF THE SESSION

The meeting will make plans and consider requirements for input to the final report of the session.

8. CLOSURE OF THE SESSION

The Session is tentatively scheduled to close on Thursday 20 February 2014, at 16:00.
