

WORLD METEOROLOGICAL ORGANIZATION

Distr.: RESTRICTED
CIMO/MG-1/Doc. 2.5(1)

COMMISSION FOR INSTRUMENTS AND
METHODS OF OBSERVATION

(10.I.2003)

CIMO MANAGEMENT GROUP
First session

ITEM: 2.5

Los Angeles/CA., USA, 13-15 February 2003

ENGLISH only

Working Plan for 2003
General Aspects

(Submitted by the Secretariat)

Summary and purpose of document

This document contains a draft Working Plan of CIMO for 2003.

Action proposed

The meeting is invited to examine the draft Working Plan for CIMO and to decide on a final plan.

Working Plan for 2003 – General aspects

1. Based on the Milestone Plans for CIMO and for Expert Teams (see Doc.2.4), CIMO Working Plan for 2003 was prepared by Secretariat, covering CIMO/IMOP major events and main activities (see Appendix B).
2. The Working Plan will be complemented by Working Plans for individual OPAGs, which drafts are provided in Doc.2.5(2), Doc.2.5(3) and Doc.2.5(4). Final Working Plans for OPAGs should be available within 2 months.
3. The format of Working Plans for OPAGs and ETs should contain some basic information as agreed in the Appendix C.

Working Plan for 2003 – General Aspects

No.	Activity / Event	Date	Responsible
1.	Final Terms of Reference of OPAGs	February	President & MG
2.	Structure of OPAGs	February	President & MG
3.	Leadership of ETs	February	President & MG
4.	Membership of ETs	Feb./ March	President & MG
5.	PTCM meeting	5-7 February	Secretariat & President
6.	CIMO MG-1 meeting	13-15 February	Secretariat & President
7.	CIMO Newsletter 1/2003	March	Secretariat
8.	U/A Training Workshop, Botswana	7-11 April	Secretariat & OPAG-Upper Air
9.	Working Plans - ETs	May	ET Chairs
10.	Working Plans - OPAGs	May	OPAG Co-chairs
11.	Cg-XIV	5-24 May	Secretariat & President
12.	EC-LV	26-28 May	Secretariat & President
13.	CIMO Guide - Approved final edit: Part I, Chapters 1,2,3,5 and 6 ; Part II, Chapter 12	May	Secretariat
14.	CIMO Newsletter 2/2003	June	Secretariat
15.	Publication - IOM Report " Evaluation of the AWS Algorithm Questionnaire" by M. Gifford	July	Secretariat
16.	Meeting of the ET on Surface-based Instrument Intercomparisons and Calibration Methods	September	Secretariat & OPAG-Surface
17.	Meeting of the International Organizing Committee on Surface-based WMO Intercomparisons	September	Secretariat & OPAG-Surface
18.	CIMO Newsletter 3/2003	September	Secretariat
19.	Start of initial period of WMO RI gauges intercomparison – Laboratory intercomparison in two independent laboratories	October	OPAG-Surface
20.	Publication - IOM Report "GPS Radiosonde Comparison – Brazil" by R. Silveira et al.	October	Secretariat
21.	Publication - IOM Report "The Vision of Road Managers and Meteorologists on Road Meteorological Measurements" by J. Terprstra and T. Ladent	November	Secretariat
22.	Publication - IOM Report "Radiosonde Relative Humidity Sensors Intercomparisons" by F.J. Schmidlin et al.	November	Secretariat
23.	Publication - IOM Report "Summary of the first five WMO Radiosonde Comparisons" by J. Nash	November	Secretariat
24.	U/A Training Workshop - French-speaking RA I countries	November	Secretariat & OPAG-Upper Air
25.	Progress Reports - ETs	November	ET Chairs
26.	Progress Reports - OPAGs	15 December	OPAG Co-chairs
27.	CIMO Guide - Approved final edit : Part I, Chapters 8,9,10,12,13,14 and 17; Part II, Chapter 10; and Part III, Chapter 1	December	Secretariat
28.	Publication - IOM Report "Compatibility of Radiosonde Geopotential Measurements" by J. Elms	December	Secretariat
29.	CIMO Newsletter 4/2003	December	Secretariat

Format for the Working Plans

No.	Task description	Person responsible	Action	Deadline	Deliverables	Deadline
1						
2						
3						
4						
5						
6						
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8						