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| **World Meteorological Organization****Commission for Instruments and Methods of Observation OPAG on Remote-Sensing Technologies****Inter-Programme Expert Team on Operational Weather Radars**Tokyo, Japan, 13-16 March 2017 | **CIMO/OPAG-RST/IPET-OWR-1/Doc. x.x(n)**  |
| Submitted by:[Author, Country]d.M.yyyy**[Version (DRAFT 1, etc)]** |

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# [Title]

### SUMMARY

This document provides information on […]

### DECISIONS/ACTIONS REQUIRED: see part 1

### ISSUES TO BE DISCUSSED: see part 2

### REFERENCES:

### ANNEXES:

# \_\_\_\_\_\_\_\_\_\_

1. **DECISIONS/ACTIONS REQUIRED**

**The [Work Group] is invited to decide on the following**:

1. Action 1 (***who; deadline*** );
2. Action 2 (***who; deadline*** );
3. Action 3 (***who; deadline*** ).

**The [Work Group] is invited to make the following recommendations**

1. Recommendation 1 (***who; deadline***);
2. Recommendation 2 (***who; deadline***);
3. Recommendation 3 (***who; deadline***).

**2. ISSUES TO BE DISCUSSED**

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[Annex(es): xxx](#_Annex_to_Draft)

## Annex 1

### TITLE

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