7 NOV 2017

Appendices: II

RIC Tsukuba, JMA

**Questionnaire on basic information of your RIC and participation in the ILC**

This questionnaire is aimed at obtaining basic information on participating laboratories and obtaining conditions for ILC participation in implementing the ILC.

I would like to thank you in advance for submitting your response at your earliest convenience, but not later than **20 Nov 2017**.

**I. General Information and current capacities of your RIC**

This is a part of the following reporting form conducted by WMO on April 2017.

(A completed "Form for Regular Reporting of Regional Instrument Centres"

available in an electronic version from:

<http://www.wmo.int/pages/prog/www/IMOP/RICs/Reporting_form/Form_for_RIC_Reporting_2017_final.docx>)

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| **Regional instrument Centre - General Information** | |
| Name of RIC |  |
| RIC’s website |  |
| Institute hosting RIC |  |
| City |  |
| Country |  |
| Regional Association |  |

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| **Contact Person for the ILC** | |
| Courtesy Title |  |
| First name |  |
| Family name |  |
| Street and number |  |
| Postal code |  |
| City |  |
| State/Province |  |
| Country |  |
| Tel. number(s) |  |
| Fax number(s) |  |
| Email(s) |  |

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| **Applied International Standards/Norms** |
| **Is your RIC accredited according to ISO/IEC 17025?**  ☐ **Yes** (please, specify the following):  **Accreditation/certification body:**  **Date of the last audit:**  **Link to the Certificate of Accreditation:**  ☐ **No** (please, indicate if you have already applied any quality management system, and provide a reason for a lack of accreditation, if possible)  - |

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| **Specific information on Instrument Calibration Capabilities** |
| **Temperature:**   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Instrument Undergoing Calibration** | **Calibration Range** | **Reference standard, Equipment** | **Calibration and Measurement Capability (CMC)\*** | **Traceability of Reference equipment** | | | **Last standard calibration date** | **Calibration body** | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | | Status of accreditation (date of the latest accreditation):  Link to the accreditation certificate:  Accreditation body: | | | | | | |
| **Relative Humidity:**   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Instrument Undergoing Calibration** | **Calibration Range** | **Reference standard, Equipment** | **Calibration and Measurement Capability (CMC)\*** | **Traceability of Reference equipment** | | | **Last standard calibration date** | **Calibration body** | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | | Status of accreditation (date of the latest accreditation):  Link to the accreditation certificate:  Accreditation body: | | | | | | |
| **Atmospheric pressure:**   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Instrument Undergoing Calibration** | **Calibration Range** | **Reference standard, Equipment** | **Calibration and Measurement Capability (CMC)\*** | **Traceability of Reference equipment** | | | **Last standard calibration date** | **Calibration body** | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | | Status of accreditation (date of the latest accreditation):  Link to the accreditation certificate:  Accreditation body: | | | | | | |

\* A **CMC (calibration and measurement capability)** is the smallest uncertainty (k=2) of measurement that can be expected to be achieved by the RIC during a calibration under normal conditions. This CMC is evaluated by the RIC itself and described in the scope of accreditation of the RIC, if available.

**II. Participation in the ILC**

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| **Participant for the ILC** |
| 1. **Do you apply for participation in thermometer intercomparison?**  * Measuring points     ☐ **Yes, I will participate in all measuring points.**  ☐ **Yes, I will participate in a/some point(s).**  (please, specify the measuring points):  ☐ **No.**   1. **Do you apply for participation in hygrometer intercomparison?**  * Measuring points     ☐ **Yes, I will participate in all measuring points.**  ☐ **Yes, I will participate in a/some point(s).**  (please, specify the following):  ☐ **No.**   1. **Do you apply for participation in barometer intercomparison?**  * Measuring points     ☐ **Yes, I will participate in all measuring points.**  ☐ **Yes, I will participate in a/some point(s).**  (please, specify the following):  ☐ **No.** |

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| **Confidentiality** |
| **If all participants agree, this ILC will be done non-anonymously.**  **However, this ILC could be anonymous, if requested by any participant.**  **Do you want this ILC be anonymous?**  ☐ **Yes.** (Each laboratory has a random code given by a coordinator. The code is sent to the participating laboratory. Anonymity of the result is guaranteed.)  ☐ **No.** (The name of laboratory and the result are not treated anonymous and are open in the final report.) |

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| **Questions or comments** |
| **Please describe any questions or comments, if you have.** |