WMO SPICE Teleconference

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| Date | 25.02.2016 | Time | 14:00 – 16:10 (UTC) |
| Purpose | SPICE | | |
| IOC member attendees (strike though if not attending) | R. Nitu, ~~B. Baker, J. Hendrikx, H. Liang,~~ Y.-A. Roulet, F. Sabatini, ~~V. Vuglinsky~~ | | |
| IOC ex-officio member attendees (strike though if not attending) | ~~S. Bilish (Australia)~~ C. Smith – D. Yang (Canada),  ~~S. MacDonell (Chile) S. Morin (France) A. Kontu (Finland)~~  ~~G. Diolaiuti (Italy) S. Nakai, N. Hirasawa (Japan)~~  ~~S. Han (Rep. Korea) D. Bocchiola (Nepal)~~  ~~C. Zammit (New Zealand) M. Wolff (Norway) M. Karzynski (Poland)~~  ~~A. Koldaev – A. Timofeev (Russian Fed.)~~ S. Buisan (AEMET-Spain)  R. Rasmussen (USA) ~~L. Lanza (Italy)~~ | | |
| Other Attendees  (optional) | ~~M. Colli~~, M. Earle, ~~B. Goodison, H.-R. Hannula, K. Iida,~~ J. Kochendorfer, ~~T. Laine, S. Landolt, Gyu-Won Lee, L. Leppänen,~~ E. Mekis, A. Reverdin, I. Rüedi, ~~A. Senese, A. Umehara, E. Vuerich,~~ Kai Wong~~, J. Thériault, P. Joe~~ | | |
| Distribution | All attendees, IOC (including IOC ex-officio members) | | |
| Moderator | R. Nitu | Recorder | I. Rüedi |

Meeting Records (A = Action / D = Decision / I = Information)

| **#** | **A / I / D** | **Item Description** | **Owner** | **Due Date** |
| --- | --- | --- | --- | --- |
| 1 | **I** | Presentation of an updated template for the Instrument Performance Reports | Mike |  |
| 2 | **A** | Share revised template for the Instrument Performance Reports and ASTM standard with the team | Mike | 26 Feb. 2016 |
| 3 | **A** | Review revised template for the Instrument Performance Reports and provide feedback to Mike | All | 3 March 2016 |
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|  |  | **For next teleconference(s)**:   * 3 March: * 10 March: * 17 March: * 24 March: * 31 March: |  |  |

Attachments:

None.