WMO SPICE Teleconference

|  |  |  |  |
| --- | --- | --- | --- |
| Date | 25.02.2016 | Time  | 14:00 – 16:10 (UTC) |
| Purpose | SPICE |
| IOC member attendees(strike though if not attending) | R. Nitu, ~~B. Baker, J. Hendrikx, H. Liang,~~ Y.-A. Roulet, F. Sabatini, ~~V. Vuglinsky~~ |
| IOC ex-officio member attendees(strike though if not attending) | ~~S. Bilish (Australia)~~ C. Smith – D. Yang (Canada), ~~S. MacDonell (Chile) S. Morin (France) A. Kontu (Finland)~~~~G. Diolaiuti (Italy) S. Nakai, N. Hirasawa (Japan)~~~~S. Han (Rep. Korea) D. Bocchiola (Nepal)~~ ~~C. Zammit (New Zealand) M. Wolff (Norway) M. Karzynski (Poland)~~~~A. Koldaev – A. Timofeev (Russian Fed.)~~ S. Buisan (AEMET-Spain)R. Rasmussen (USA) ~~L. Lanza (Italy)~~ |
| Other Attendees(optional) | ~~M. Colli~~, M. Earle, ~~B. Goodison, H.-R. Hannula, K. Iida,~~ J. Kochendorfer, ~~T. Laine, S. Landolt, Gyu-Won Lee, L. Leppänen,~~ E. Mekis, A. Reverdin, I. Rüedi, ~~A. Senese, A. Umehara, E. Vuerich,~~ Kai Wong~~, J. Thériault, P. Joe~~ |
| Distribution | All attendees, IOC (including IOC ex-officio members) |
| Moderator | R. Nitu | Recorder | I. Rüedi |

Meeting Records (A = Action / D = Decision / I = Information)

| **#**  | **A / I / D** | **Item Description** | **Owner** | **Due Date** |
| --- | --- | --- | --- | --- |
| 1 | **I** | Presentation of an updated template for the Instrument Performance Reports | Mike |  |
| 2 | **A** | Share revised template for the Instrument Performance Reports and ASTM standard with the team | Mike | 26 Feb. 2016 |
| 3 | **A** | Review revised template for the Instrument Performance Reports and provide feedback to Mike | All | 3 March 2016 |
| 4 |  |  |  |  |
| 5 |  |  |  |  |
| 6 |  |  |  |  |
| 7 |  |  |  |  |
| 8 |  |  |  |  |
| 9 |  |  |  |  |
| 10 |  |  |  |  |
|  |  | **For next teleconference(s)**:* 3 March:
* 10 March:
* 17 March:
* 24 March:
* 31 March:
 |  |  |

Attachments:

None.