**Form for**

**Regular Reporting of CIMO Testbeds and Lead Centres**

(Please, provide a high-level summary only. Expand the cells as required to properly reflect your activities)

Terms of Reference for CIMO Testbeds and Lead Centres are available under: ttp://www.wmo.int/pages/prog/www/IMOP/Testbeds-and-LC.html

|  |  |
| --- | --- |
| **Name of Testbed/**  **Lead Centre** |  |
| **Location of**  **Testbed/Lead Centre** |  |

|  |  |  |
| --- | --- | --- |
| **Contact Person for the Testbed/Lead Centre** | | |
| **Courtesy Title** | Mr / Ms / Mrs / Dr / Prof / Eng / etc. | |
| **Family name** |  | |
| **First name** |  | |
| **Full Postal Address** |  | |
| **Country** |  | |
| **Tel. number(s)** |  | |
| **Fax number(s)** |  | |
| **Email(s)** |  | |
| **Has contact person changed in the last two years?** | | Yes / No |
| **If yes, who was the previous contact person?** | |  |

|  |
| --- |
| **Report on Activities** |
| **Main activities that the Testbed/Lead Centre carried out in the last two years for which results are already available:**   * … |
| **Main activities that the Testbed/Lead Centre carried out in the last two years for which results will soon be available:**   * … |
| **Which guidance documents/standard procedures were developed during the last two years (please include full reference and web-link if available)?** |
| **Which IOM reports / peer-reviewed publications were published in the last two years (please include full reference and web-link if available)?** |
| **Title(s) of IOM report(s) presently being developed by your Testbed/Lead Centre: (please specify level of development: draft, ready for review, …)** |
| **Has your Testbed/Lead Centre collaborated with one or more CIMO Expert Teams in developing guidance material? Yes/No** |
| **If yes, with which CIMO Expert Team(s)?** |

|  |
| --- |
| **Capacity Development and Training Activities** |
| **Which inter-organization capacity development/training activities have been performed by the Testbed/Lead Centre in the last two years?** |
| **Has your Testbed/Lead Centre developed a twinning activity / special relationship with a companion station/site from a developing country?** Yes / No |
| **If yes, with which station/site?** |
| **Is your Testbed/Lead Centre making an oral/poster presentation at this year’s TECO?** Yes / No **(If yes, please specify Title(s) and Author(s) of the presentation(s))** |

|  |
| --- |
| **Recent Changes in Circumstance** |
| **Have there been any recent changes in your Testbed/Lead Centre’s capabilities? If so, please specify:** |
| **Have there been any recent changes in your Testbed/Lead Centre’s infrastructure? If so, please specify:** |
| **Have there been any recent changes in your staffing? If so, please specify, and advise whether replacement staff have the required competencies:** |

|  |  |
| --- | --- |
| **Future Plans** | |
| **What are your plans for the next two years?** | |
| **Is your Testbed/Lead Centre able to continue in the role of a Testbed/Lead Centre during the coming two years?** | Yes / No |

|  |
| --- |
| **Other relevant information (other activities of special interest to CIMO, etc.)** |
|  |

|  |  |  |
| --- | --- | --- |
| **Date** |  | **Name of Person Filling the Form** |