**WMO COMMISSION FOR BASIC SYSTEMS**

**OPAG on DPFS**

**MEETING OF THE RA-IV EXPERTS GROUP ON SWFDP**

(Miami, USA, 23-26 May 2017)

**Tentative Work Plan**

**(V. 12.04.2017)**

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| **Date** | **Time** | **Agenda Items** | **Who** |
| 23 May 2017  (Tuesday) | 08:30 – 09:00 | Registration | All |
| 09:00 – 12:30 | Item 1 Opening  Item 2.1 Adoption of Agenda  Item 2.2 Working arrangements  Item 3.1 SWFDP Framework & Guide  Item 3.2 Current status of the RISPand outcomes from HC-39 side-meeting  **Roles of Global Centres and products availability**  Item 4.1.1 MeteoFrance, ECMWF  Item 4.1.2 US NOAA/NCEP | US NOAA/NCEP & WMO  All  All  Secretariat  Tyrone Sutherlands (Chair)  MeteoFrance  US NOAA/NCEP |
| 14:00 – 17:30 | Item 4.1.3 Env. Canada  Item 4.1.4 UK Met Office  **Roles of Regional Centres and products availability**  Item 4.2.1 RSMC Miami  Item 4.2.2 CIMH Barbados | Env. Canada  UK Met Office    RSMC Miami  CIMMH Barbados |
| 24 May 2017  (Wednesday) | 09:00 – 12:30 | **NMCs operational systems and needs**  Item 4.3.1 Antigua & Barbuda  Item 4.3.2 Barbados  Item 4.3.3 British Caribbean Ter.  Item 4.3.4 Sint Maarten  Item 4.3.5 Haiti  Item 4.3.6 Saint Vincent & the Gr.  Item 4.3.7 Trinidad and Tobago | Antigua & Barbuda  Barbados  BCT  Sint Maarten  Haiti  Saint Vincent & the Gr.  Trinidad and Tobago |
| 14:00 – 17:30 | **Item 5 Role and guidance products from RFSF**  **Item 6 PWS:** WMO Strategy for Service Delivery, impact-based forecast and warnings, and Common Alerting Protocol (CAP)  **Item 7 Reporting mechanism** and Feedback by NMCs, Submission of progress reports | RFSF Martinique  Secretariat  Secretariat/Co-chair/NMCs |
| 25 May 2017 (Thursday) | 09:00 – 12:30 | **Development of RSIP- Products to be shared**  8.1 Brainstorming session on NWP | All |
| 14:00 – 17:30 | 8.2 Brainstorming session on Observations and other relevant information | All |
| 26 May 2017  (Friday) | 09:00 – 12.30 | **Development of RSIP- Guidance Products**  8.3 Brainstorming session on Guidance products  8.4 Review of the draft RSIP | All  All |
| 14:00 – 17:30 | Item 9 Any other business  Item 10 Review of Meeting Report and next steps | All  All |
| **Daily breaks** | 10:30-11:00  12:30-14:00  15:30-16:00 | Morning Coffee break  Lunch break  Evening Coffee break | Group Photo during Morning coffee break on 23 May 2017 |