**WMO COMMISSION FOR BASIC SYSTEMS**

**OPAG on DPFS**

**MEETING OF THE RA-IV EXPERTS GROUP ON SWFDP**

(Miami, USA, 23-26 May 2017)

**Tentative Work Plan**

**(V. 12.04.2017)**

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| **Date** | **Time** | **Agenda Items** | **Who** |
| 23 May 2017(Tuesday) | 08:30 – 09:00 | Registration | All |
| 09:00 – 12:30 | Item 1 OpeningItem 2.1 Adoption of AgendaItem 2.2 Working arrangementsItem 3.1 SWFDP Framework & Guide Item 3.2 Current status of the RISPand outcomes from HC-39 side-meeting**Roles of Global Centres and products availability**Item 4.1.1 MeteoFrance, ECMWFItem 4.1.2 US NOAA/NCEP | US NOAA/NCEP & WMOAllAllSecretariatTyrone Sutherlands (Chair)MeteoFranceUS NOAA/NCEP |
| 14:00 – 17:30 | Item 4.1.3 Env. CanadaItem 4.1.4 UK Met Office**Roles of Regional Centres and products availability** Item 4.2.1 RSMC MiamiItem 4.2.2 CIMH Barbados | Env. CanadaUK Met Office RSMC MiamiCIMMH Barbados |
| 24 May 2017 (Wednesday) | 09:00 – 12:30 | **NMCs operational systems and needs**Item 4.3.1 Antigua & BarbudaItem 4.3.2 BarbadosItem 4.3.3 British Caribbean Ter.Item 4.3.4 Sint Maarten Item 4.3.5 HaitiItem 4.3.6 Saint Vincent & the Gr.Item 4.3.7 Trinidad and Tobago | Antigua & BarbudaBarbadosBCTSint Maarten HaitiSaint Vincent & the Gr.Trinidad and Tobago |
| 14:00 – 17:30 | **Item 5 Role and guidance products from RFSF****Item 6 PWS:** WMO Strategy for Service Delivery, impact-based forecast and warnings, and Common Alerting Protocol (CAP) **Item 7 Reporting mechanism** and Feedback by NMCs, Submission of progress reports | RFSF MartiniqueSecretariat Secretariat/Co-chair/NMCs |
| 25 May 2017 (Thursday) | 09:00 – 12:30 | **Development of RSIP- Products to be shared**8.1 Brainstorming session on NWP | All |
| 14:00 – 17:30 | 8.2 Brainstorming session on Observations and other relevant information | All |
| 26 May 2017(Friday) | 09:00 – 12.30 | **Development of RSIP- Guidance Products** 8.3 Brainstorming session on Guidance products8.4 Review of the draft RSIP | AllAll |
| 14:00 – 17:30 | Item 9 Any other business Item 10 Review of Meeting Report and next steps  | AllAll |
| **Daily breaks** | 10:30-11:0012:30-14:00 15:30-16:00  | Morning Coffee break Lunch breakEvening Coffee break | Group Photo during Morning coffee break on 23 May 2017 |