**WMO COMMISSION FOR BASIC SYSTEMS**

**OPAG on DPFS**

**MEETING OF THE RA-IV EXPERTS GROUP ON SWFDP**

(Fort de France, Martinique, 13-15 December 2016)

**Tentative Work Plan**

**(V. 07.12.2016)**

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| **Date** | **Time** | **Agenda Items** | **Who** |
| 13 December 2016  (Tuesday) | 08:30 – 09:00 | Registration | All |
| 09:00 – 12:30 | Item 1 (Opening)  Item 2.1 (Adoption of Agenda)  Item 2.2 (Working Arrangements)  Item 3.1 (SWFDP framework)  Item 3.2 (SWFDP progress)  Item 4 (Satellite info., Nowcasting etc.) | Meteo France & WMO  All  All  Secretariat  Secretariat  NOAA/NCEP & Meteo- France |
| 14:00 – 17:30 | Item 5.1 (Roles of Global Centres)  Item 5.2 (Roles of Regional Centres) | Meteo France, US NOAA/NCEP, Env. Canada, UKMO, ECMWF  RFSF Martinique |
| 14 December 2016  (Wednesday) | 09:00 – 12:30 | Item 5.2 (Roles of Regional Centres)  Item 5.3 (Roles of NMCs and capacities) | RSMC Miami, CIMH Barbados  Chair/NMCs |
| 14:00 – 17:30 | Item 6.1 (PWS: WMO Strategy)  Item 6.2 (PWS status in the Caribbean)  Item 7 (Verification of Forecasts)  Item 8 (SWFDP Database and Reporting) | Secretariat  Chair/NMCs  Secretariat/Chair/NMCs  Secretariat |
| 15 December 2016 (Thursday) | 09:00 – 14:00  (including lunch break) | Item 9.1 (The RSMT)  Item 9.2 (The RSIP)  Item 10 (Any other business)  Item 11 (Review of Meeting Report) | Secretariat/ All  Secretariat/ All  All  All |
| **Coffee Breaks** | 10:30-11:00 (Morning)  15:30-16:00 (Evening) | Group Photo during Morning Coffee Break on 13 December 2016 |  |
| **Lunch Break** | 12:30-14:00 |  |  |