**Third Meeting of the Regional Sub-project Management Team (RSMT) of the Severe Weather Forecasting Demonstration Project for Southeast Asia (SWFDP-SeA) (20-22 November 2017)**

**Joint Meeting of the SWFDP-SeA RSMT and the Southeast Asia Flash Flood Guidance System (SEAFFGS) (23 November 2017, A.M.)**

**First Southeast Asia Project Steering Committee (SEA-PSC-1) Meeting of the project entitled “Building Resilience to High-Impact Hydrometeorological Events through Strengthening Multi-Hazard Early Warning Systems (MHEWS) in Small Island Developing States (SIDS) and Southeast Asia (SEA)” (23 November 2017, P.M.)**

**Provisional Agenda and Program**

**(V. 13.11.2017)**

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| **Date** | **Time** | **Agenda Items** | **Responsible** |
| 20 November 2017 (Monday) | 09:00 – 09:30 | Registration | All |
| 09:30 – 10:30 | Item 1 (Joint Opening for RSMT & FFGS) | Viet Nam & WMO |
| 11:00 – 12:30 | Item 2.1 (Adoption of Agenda)Item 2.2 (Working Arrangements)Item 3.1 (SWFDP status and summary)Item 3.2 (SWFDP Guidebook)Item 4.1 (Global Centres’ contributions and future direction) | AllAllWMO SecretariatWMO SecretariatCMA, JMA,… |
| 14:00 – 17:30 | Item 4.1 (cont.…)Item 4.2 (Regional Centres’ contributions and future direction) | KMA, ECMWF, DWDRFSC Ha Noi, RSMCs Tokyo & New Delhi, HKO |
| 21 November 2017 (Tuesday) | 09:00 – 12:30 | Item 4.3 (NMHSs’ reports on SWFDP implementation at national levels)Item 5 (Satellite data-processing systems and products for Nowcasting in RA II including for SWFDP-SeA) | Cambodia, Lao PDR, Philippines, Viet Nam, ThailandJMA/ WMO Secretariat |
| 14:00 – 17:30 | Item 6 (SWFDP synergy with FFGS)Item 7 (PWS: Delivery of warning services) Item 8 (SWFDP Database and NMHSs Progress Reports Evaluation) | WMO Secretariat/ All WMO Secretariat/ NMHSsWMO Secretariat/ NMHSs |
| 22 November 2017 (Wednesday) | 09:00 – 12:30 | Item 9.1 (SWFDP training programme) Item 9.2 (The RSMT)Item 9.3 (Transition of SWFDP-SeA into Phase-IV (operations) | All AllASEAN Rep./All |
| 14:00 – 17:30 | Item 9.4 (Review of RSIP) (cont.) Item 10 (Review of Meeting Report)Item 11 (Any other business) | All |
| 23 November 2017 (Thursday) | 09:00 – 12:30 | Joint meeting of RSMT and SEAFFGS to further discuss synergies between the two projects | All |
| 14:00 – 17:00 | First Southeast Asia Steering Committee (SEA-PSC-1) Meeting of the ECCC-funded project | Only designated participants will be considered as SEA-PSC members. Other participants may attend as observers |
| **A.M. Coffee Break****Daily Lunch Break****P.M. Coffee Break** | 10:30-11:00 hours 12:30-14:00 hours15:30-16:00 hours | Group Photo on 20 November 2017 after opening ceremony  |

**Note:** All presentations are expected to be precise as per agenda item. Presentation from each global, regional and national centre will be given around 15 minutes.