**WMO COMMISSION FOR BASIC SYSTEMS**

**OPAG on DPFS and PWS**

**Technical Planning meeting on the Implementation of Severe Weather Forecasting Demonstration Project (SWFDP) in Western Africa**

(Abidjan, Côte d’Ivoire, 4 to 8 September 2017)

**Tentative Work Plan**

**(V. 29.8.2017)**

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| **Date** | **Time** | **Agenda Items** | **Who** |
| 4 September 2017  (Monday) | 08:30 – 09:00 | Registration | All |
| 09:00 – 12:30 | **Item 1:**  **Opening**  Item 2.1 Adoption of Agenda  Item 2.2 Working arrangements  Item 3.1 SWFDP Framework & Guide  **Item 4.1: Roles of Global Centres and products availability**  Item 4.1.1 Meteo France,  Item 4.1.2 ECMWF  Item 4.1.3 US NOAA/NCEP | Ivory Coast & WMO  All  Secretariat  Secretariat  Global Centres Representatives |
| 14:00 – 16:30 | **Item 4.2: Roles of Regional Centres and of a few advanced centres**  Item 4.2.2 DMN-Morocco, NIMET (Nigeria), RCC-ACMAD, AGRHYMET | Centres Representatives |
| 5 September 2017  (Tuesday) | 09:00 – 12:30 | **Item 4.3: NMCs/NMHSs operational systems and needs, and on-going projects**   * Benin * Burkina Faso * Cabo Verdi * Gambia * Ghana * Guinea * Ivory Coast * Mali * Niger * Nigeria * Senegal * Togo | All NMHS |
| 14:00 – 16:30 | **Item 4.3 continues** |  |
| 6 September 2017 (Wednesday) | 09:00 – 12:30 | **Item 5: Role of RSMC Dakar and identification of gaps**  **Item 6: PWS - Delivery of Warning Services**  WMO Strategy for Service Delivery, impact-based forecast and warnings, and Common Alerting Protocol (CAP) | RSMC Dakar  Secretariat |
| 14:00 – 16:30 | **Item 7: Reporting mechanism and Feedback by NMCs**  (Submission of progress reports by NMCs including verification of forecasts, case studies, Users’ response) | Secretariat |
| 7 September 2017  (Thursday) | 09:00 – 12.30 | **Item 8: Development of Regional Sub-project Implementation Plan (RSIP)**  8.1 Brainstorming session on NWP 8.2 Brainstorming session on Observations, PWS and other relevant information | All |
| 14:00 – 16:30 | **Item 8: continues**  8.3 Brainstorming session on Guidance products  8.4 Brainstorming on Service delivery  8.5 Review of the draft RSIP | All |
| 8 September 2017  (Friday) | 09:00 – 12.30 | 8.5 continues | All |
| 14:00 – 16:30 | Item 9 Any other business  Item 10 Review of Meeting Report and next steps | All  All |
| **Daily breaks** | 10:30-11:00  12:30-14:00  15:30-16:00 | Morning Coffee break  Lunch break  Evening Coffee break | Group Photo during Morning coffee break on 4 September 2017 |