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| **WORLD METEOROLOGICAL ORGANIZATION**  COMMISSION FOR BASIC SYSTEMS OPAG on DPFS  **MEETING OF THE CBS (DPFS) EXPERT TEAM ON OPERATIONAL WEATHER AND FORECASTING PROCESS AND SUPPORT**  Beijing, china 12-16 march 2018 |  | DPFS/ET-OWFPS/INF.2  (30.I.2018)  \_\_\_\_\_\_\_  ENGLISH ONLY |

**TENTATIVE WORK PROGRAMME**

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| **Date** | **Time** | **Agenda Items** |
| Monday, 12 March | 09:30 – 12:30 | 1, 2, 3.1, 3.2, 3.3 |
| 14:00 – 17:30 | 4.1, 4.2, 4.3, 4.4 |
| Tuesday, 13 March | 09:00 – 12:30 | 4.5, 4.6, 4.7 |
| 14:00 – 17:30 | 4.8, 4.9, 4.10 |
| Wednesday, 14 March | 09:00 – 12:30 | 5.1, 5.2, |
| 14:00 – 17:30 | 5.3, 5.4, 5.5 |
| Thursday, 15 March | 09:00 – 12:30 | 6.1, 6.2, 6.3 |
| 14:00 – 17:30 | 7.1, 7.2, 7.3 |
| Friday, 16 March | 09:00 – 12:30 | 8, 9, 10 |
| 14:00 – 17:30 | 11, 12 |
| **Daily rest**  **breaks** | 10:30-11:00  12:30-14:00  15:30-16:00 | Morning coffee/tea  Lunch  Afternoon coffee/tea |

**DOCUMENTATION PLAN**

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| **Agenda Item** | **AGENDA ITEMS**  **Subject** | **Doc. N°** | **Submitted by** | **Expected/Received** |
| **1** | **OPENING OF THE MEETING** |  | CMA/NMC Rep. & Chair |  |
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| **2** | **ORGANIZATION OF THE MEETING** |  |  |  |
| 2.1 | Provisional Agenda | 2.1(1) | Co-chairs/ Secretariat | 30.I.2018 |
|  | Explanatory memorandum to the provisional agenda | 2.1(2) | Co-chairs/ Secretariat | 30.I.2018 |
| 2.2 | Working arrangements |  |  |  |
|  | Template for the cover page of Working Documents |  | Secretariat | 30.I.2018 |
|  | Tentative work program | INF.2 | Co-chairs/ Secretariat | 30.I.2018 |
|  | Provisional list of participants | INF.3 | Secretariat | 12.III.2018 |
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| **3** | **INTRODUCTION AND BACKGROUND, INCLUDING REVIEW OF RELEVANT OUTCOMES OF PREVIOUS MEETINGS** |  |  |  |
| 3.1 | Outcomes of WMO Constituent Body sessions related or relevant to the Expert Team on Operational Weather Forecasting Process and Support (ET-OWFPS) | 3.1 | Secretariat | 01.III.2018 |
| 3.2 | Review for actions from the last ET-OWFPS Meeting | 3.2 | Co-chairs/ Secretariat | 01.III.2018 |
| 3.3 | Outcomes of ICT DPFS Meeting | 3.3 | Co-chairs/ Secretariat | 01.III.2018 |
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| **4** | **PROGRESS ON VERIFICATION ACTIVITIES** |  |  |  |
| 4.1 | Review progress on implementation of surface verification (TT-SV) | 4.1 | T. Robinson, T. Haiden | 01.III.2018 |
| 4.2 | Review Lead Centre activities (deterministic and EPS) | 4.2 | T. Robinson  H. Sato | 01.III.2018 |
| 4.3 | Ocean wave verification (including progress on establishing Lead Centre) | 4.3 | D. Richardson, T. Haiden | 01.III.2018 |
| 4.4 | Tropical cyclone verification (proposed Lead Centre?) | 4.4 | J.J. Wang & H. Sato | 01.III.2018 |
| 4.5 | Use of additional observation types for verification | 4.5 | D. Richardson | 01.III.2018 |
| 4.6 | Use of radiosonde position for verification | 4.6 | T. Robinson | 01.III.2018 |
| 4.7 | Implication of possible changes to radiosonde launch times | 4.7 | T. Robinson | 01.III.2018 |
| 4.8 | Extrapolation below orography | 4.8 | T. Robinson | 01.III.2018 |
| 4.9 | Use of WIGOS identifiers for station id | 4.9 | Secretariat (OBS/WIGOS) | 01.III.2018 |
| 4.10 | Impact of observation uncertainty on verification | 4.10 | D. Richardson  T. Robinson | 01.III.2018 |
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| **5** | **REPORTS BY TASK TEAMS** |  |  |  |
| 5.1 | TT-HR-NWP (Guidelines on High-resolution NWP) | 5.1 | Y. Honda | 01.III.2018 |
| 5.2 | TT-Audit (Audit process – implementation of new Manual on GDPFS) | 5.2 | Y. Honda | 01.III.2018 |
| 5.3 | TT-Guide (Development of Guide, WMO-No. 305) | 5.3 | A. Tupper | 01.III.2018 |
| 5.4 | TT-Nowcasting (Development of guidelines) | 5.4 | Y. Wang | 01.III.2018 |
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| **6** | **SEAMLESS GLOBAL DATA-PROCESSING AND FORECASTING SYSTEM (GDPFS)** | 6 |  | 01.III.2018 |
| 6.1 | Update on S/GDPFS Implementation Plan (including Rolling Review of Requirements) | 6.1 | Secretariat/ All | 01.III.2018 |
| 6.2 | Update on HIW and links to CBS | 6.2 | Secretariat (WWRP) | 01.III.2018 |
| 6.3 | Examples of Impact-based forecasting, including for land transportation and urban areas (CMA to provide current status in CMA) | 6.3 | CMA Rep. | 01.III.2018 |
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| **7** | **FORECASTING PROCESSES AND SYSTEMS** |  |  |  |
| 7.1 | EPS Products and Post-Processing, including Calibration (Establish the TT to produce guidelines for generation and application of EPS products | 7.1 | D. Richardson  K. Mylne  Y. Zhu  All | 01.III.2018 |
| 7.2 | Development of annual publication on predictability at global level | 7.2 | D. Richardson | 01.III.2018 |
| 7.3 | Update on WDQMS | 7.3 | D. Richardson | 01.III.2018 |
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| **8** | **MANUAL ON GDPFS** |  | Secretariat |  |
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| **9** | **REVIEW OF THE ET-OWFPS TERMS OF REFERENCE** | N/A | All | In-session |
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| **10** | **UPDATED ACTIONS AND PRIORITIES FOR FUTURE WORK** |  | All | In-session |
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| **11** | **ANY OTHER BUSINESS** | N/A | All | In-session |
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| **12** | **CLOSING** | N/A | All | In-session |
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