***Annex I***

**SWFDP- Southeast Asia**

**Meeting of the Regional Subproject Management Team (RSMT)**

(Bangkok, Thailand, 24 – 27 September 2019)

Venue: Thai Meteorological Department (TMD), 4353 Sukhumvit Road, Bangna, Bangkok, 10260

**Hotel Reservation Form**

Please complete and return it to the TMD contact Ms Phanumat Lewcharoenthrap through her email: tmd\_inter@tmd.go.th (or by fax : +662 3989875) **by 15 August 2019**

**PERSONAL INFORMATION**

|  |  |
| --- | --- |
| Title : 🗆 Prof. 🗆 Dr. 🗆 Mr. 🗆 Ms. 🗆 Others, please specify |  |
| Family / Last Name:  |  |
| Given / First Name:  |  |
| Organization :  |  |
| Position Title:  |  |
| Passport No.:  |  Issue Date : Expiry Date :  |
| Tel:  |  |
| Fax :  |  |
| E-mail Address :  |  |
| Special Dietary Requirements:  | 🗆Vegetarian  | 🗆 Pork-free | 🗆 Beef-free  |
|  | 🗆 Others, please specify :  |  |

**ACCOMMODATION**

 🗆 Please make room reservation for me at “**Viva Garden Serviced Residence** **Hotel”**

|  |  |
| --- | --- |
| Studio Superior Room: | 🗆 THB 2,200 Net + ABF |
| Check-in Date  |  |
| Check-out Date  |  |
| Arrival Flight/Date/Time  |  |
| Departure Flight/Date/Time  |  |

 🗆 Please make room reservation for me at **“Brighton Hotel and Residence”**

|  |  |
| --- | --- |
| Deluxe Room | 🗆 THB 1,500 Net + ABF |
| Check-in Date :  |  |
| Check-out Date : |  |
| Arrival Date/Flight/Time  |  |
| Departure Date/Flight/Time  |  |

 🗆 I will stay at other hotel (please specify hotel’s name) : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Participant Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_