

*Building Resilience to High-Impact Hydro-meteorological Events through  
Strengthening Multi-Hazard Early Warning Systems in Small Island Developing  
States and Southeast Asia project*

***Session 1: Objectives, structure, document list and working  
arrangements***

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1st Meeting of the Southeast Asia Project Steering Committee (SEA-PSC-1)

23 November 2017, Ha Noi, Viet Nam

**WMO OMM**

**World Meteorological Organization**

**Organisation météorologique mondiale**

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# Objectives of the 1st Meeting of the Southeast Asia Project Steering Committee (SEA-PSC-1)

*23 November, 14:00 – 17:00*

- Provide an overview of the **expected outcomes** and components of the project & **progress to date**
- Set up a steering mechanism & agree on its **Terms of Reference (ToR)**
- Discuss and approve the proposed activities included in the draft **Implementation Plan (IP)** in light of **previously identified needs & existing national and regional strategies and plans**
- Synergize with relevant **on-going projects in SEA**
- Agree on **next steps until Mar 2018 & a work plan until Mar 2019**



# Agenda

## **14:00-14:30 – Session 1: Opening and Introduction**

- Opening remarks & Election of a Chairperson, adoption of the agenda, photo

## **14:30-14:50 – Session 2: Current WMO capacity development activities in SEA and value-adding to third-party activities**

## **14:50-15:30 – Session 3: The project Building Resilience to High-Impact Hydrometeorological Events through Strengthening MHEWS in SIDS and SEA**

- Overview presentation
- Review of the draft Terms of Reference (ToR) for the SEA-PSC

## **Break**

## **15:50-16:40 – Session 4: Discussion on the project implementation plan, incl. the annual work plan for 2017-18 & outlook to 2018-19**

## **16:40-17:00 – Session 5: Way forward and decisions**

- Review of decisions and next steps & Closing remarks

# Document list

- 1. Agenda – 1<sup>st</sup> Southeast Asia Project Steering Committee (SEA-PSC-1)**
- 2. Participant List – SEA-PSC-1**
  - *Please sign the copy of the list passing around and add missing information*
- 3. Terms of Reference (ToR) – SEA-PSC**
  - *We will go through them on the screen*
- 4. Project Overview (Narrative Activity Plan)**
  - *Once the main activities are pre-approved by the PSC it will be shared after the meeting with indicative budget allocations*
- 5. Project Implementation Plan**
  - *Once the main activities are pre-approved by the PSC it will be shared after the meeting with indicative implementation periods*

# Election of a Chairperson

Suggested:

- ***Representative of the host country***

The following Project Steering Committee meetings may be held in each beneficiary country once and may be chaired by that host country.

# Thank you

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