



INFORMATION NOTE FOR PARTICIPANTS

1. Date and place of session

The fourth session of the RA II Management Group (MG-4) will be held at Oryx Rotana Hotel in Doha, State of Qatar (<http://oryx-rotana-doha.hotel-rn.com>) from Wednesday, 29 February to Friday, 2 March 2012.

2. Registration

Participants are kindly requested to report to the registration desk at the meeting venue between 08:30 and 08:50 on 29 February 2012 to ensure inclusion of their names in the list of participants.

3. Working language

The meeting will be conducted in English.

4. Entry requirements

All participants require visa for admission, and should send, by either e-mail or fax, a clear copy of their passport page(s) containing personal information, passport number and validity dates of passport to the Local Organizing Committee (LOC), no later than 1 February 2012. The Qatar Civil Aviation Authority (QCAA) will process the requests and visa approval papers, which will be sent to each participant.

5. Exchange rate

The local currency is Qatari Riyal (QR), with the approximate value being: 1 USD = 3.65 QR. All major international credit cards and travellers cheques are widely accepted at hotels, banks, and some stores. If your credit card is encoded with a PIN Number, you will be able to withdraw cash from normal Automatic Teller Machines (ATM).

6. Reception and Transport from the Airport to the Hotel

Participants will be met upon arrival at Doha International Airport and transported to Oryx Rotana Hotel, provided that flight details are made available to the LOC at least **one week** before arrival.

7. Accommodation

The Government of the State of Qatar will kindly host all participants in Oryx Rotana Hotel.

8. Climatological Information

Climatological Normals of some parameters during the period of the session in Doha are as follows:

Average Maximum Temperature	24.7°C
Average Minimum Temperature	15.3°C
Daily Average Relative Humidity	63-70%
Rainfall	probability of 10%
Mean prevailing wind direction and speed	Northwesterly 9 knots

9. Local Organizing Committee (LOC)

For additional further logistical information, please contact the Local Organizing Committee (LOC) which will be available during working days from Sunday to Thursday and during working hours between 07:30 and 14:00 Doha local time, as follows:

- Mr Mazen Mohd. Omari
Office phone: + 974 44557193
Office Fax: + 974 44659541
E-mail: Omarimazen@hotmail.com,
Mazen.omari@caa.gov.qa
- Mr Omar S. Modawi
Office Phone: + 974 44557194
Office Fax: + 974 44659541
E-mail: Omar_modawi@hotmail.com,
Omar.modawi@caa.gov.qa
- Mr Gassim Hussain
Office phone: + 974 44557189
Office Fax: + 974 44659541
E-mail: Buhosain@hotmail.com

For urgent inquiries, after working hours and during weekends (Friday-Saturday), please contact the LOC on their Mobile Phones, as follows:

- Mr Mazen M. Omari +974 55449604
 - Mr Omar S. Modawi +974 55207372
 - Mr Gassim Hussain +974 55507490
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