

REGIONAL ASSOCIATION V (SOUTH-WEST PACIFIC)

FOURTH SESSION OF THE RA V MANAGEMENT GROUP

GENEVA, 10 JUNE 2010

FINAL REPORT



WORLD METEOROLOGICAL ORGANIZATION

FOURTH SESSION OF THE RA V MANAGEMENT GROUP
(Geneva, 10 June 2010)

1. OPENING OF THE SESSION (AGENDA ITEM 1)

1.1 The fourth session of the RA V Management Group (MG-4) was held at the WMO Secretariat on Thursday, 10 June 2010 during the sixty-second session of the Executive Council. The list of participants is attached as Annex I to this report.

1.2 Dr Sri Woro B. Harijono, president of RA V, opened the session at 08:30 hours on 10 June 2010. She extended a warm welcome to all participants and thanked the members for accepting her invitation to attend the meeting. She also thanked the Secretariat for the arrangements made in organizing this session. Dr T. Toya, Regional Director for Asia and the South-West Pacific, also welcomed the participants and expressed his appreciation to the Management Group for its substantial contribution to the preparation of the XV-RA V session in Bali, Indonesia in April/May 2010 resulting in successful outcomes.

1.3 The Management Group adopted the agenda of the session, which is given in Annex II to this report.

2. MATTERS ARISING FROM THE THIRD SESSION OF THE RA V MANAGEMENT GROUP (AGENDA ITEM 2)

2.1 The Management Group recalled that the third session of the RA V Management Group (MG-3: Geneva, 5 and 12 June 2009) focused mainly on the development of the Strategic Plan for the Enhancement of NMHSs in RA V; the organization of the XV-RA V session; and the future working mechanism of the Association, and that XV-RA V in Bali handled accordingly and properly these matters. The Group agreed that the follow-up to XV-RA V is the main issue for the MG-4 session, which is to be discussed under relevant agenda items 3.1 to 3.3.

2.2 The MG-4 considered the plan for the budgeted regional events of RA V during the fifteenth financial period (2008-2011) as given in Annex III. It noted that the fifth session of the Management Group is planned in late September 2010 in Indonesia with the allocated WMO budget and financial contribution from the host country; and the Regional Seminar is planned for October or November 2011 in Solomon Islands, with the WMO budget allocation and expected extra-budgetary contributions.

2.3 The Group was pleased to note the progress of the LRIT project, financially supported by the USA. The installation of LRIT receivers, antennas, PCs and software and the training were completed in Cook Islands, Federated States of Micronesia, Fiji, Kiribati, Marshall Islands, Niue, Palau, Papua New Guinea, Samoa, Solomon Islands and Tonga by May 2010, and will be completed by the end of July 2010 in American Samoa, Tokelau and Tuvalu. The installation and training in Vanuatu will be carried out as soon as the new headquarters building is inaugurated.

3. FOLLOW-UP TO THE FIFTEENTH SESSION OF REGIONAL ASSOCIATION V (XV-RA V) (AGENDA ITEM 3)

3.1 Implementation of the RA V Strategic Plan (2010-2011) and development of the Strategic Operating Plan (2012-2015)

3.1.1 The Group recalled that XV-RA V adopted the Strategic Plan for the Enhancement of National Meteorological and Hydrological Services (NMHSs) in Regional Association V (South-West Pacific) (2010-2011), which identified 87 action-oriented deliverables, categorized under 35 Regional Expected Results in accordance with WMO's set of Expected Results. It also recalled that, in view of the usefulness of the survey to monitor and evaluate the progress on the implementation of the Strategic Plan, XV-RA V requested the Management Group and the Regional Office for Asia and the South-West Pacific to develop and conduct a periodical survey, and invited its Members to send the WMO Secretariat the completed survey questionnaire on the basic capability of NMHSs in RA V by the end of each year from 2010 to 2011.

3.1.2 With reference to the preliminary draft RA V Strategic Operating Plan (SOP) for 2012-2015 (as presented by XV-RA V/INF. 8), which remapped the identified 87 deliverables into the new five Strategic Thrusts and eight Expected Results of the draft WMO Strategic Plan 2012-2015, and with respect to the five highest priorities in the future work agreed by XV-RA V, i.e., (a) Improved end-to-end Multi-Hazard Early Warning Systems (MHEWS); (b) Improved infrastructure (data and information services) for weather, climate and water; (c) Better climate services; (d) Sustainable aviation services; and (e) Capacity building, the Group agreed that:

- (1) SOP deliverables should be further streamlined by identifying needs and priorities under the above five priority areas and be mapped to eight Expected Results of the new WMO Strategic Plan; and
- (2) SOP 2012-2015 should be concise (possibly 10-20 pages) with indication of primary responsible action players and budget for the implementation.

3.1.3 With regard to the implementation of SOP, MG-4 considered that the Regional Association does not necessarily need to implement all the necessary activities but should submit requirements of the Association to the Technical Commissions for their implementation.

3.1.4 The MG-4 agreed that the Management Group should take the responsibility for the development of RA V SOP 2012-2015 without establishing a Task Team for this purpose, and requested Dr N. Gordon (New Zealand) to take the lead in accomplishing this task.

3.1.5 The Group further agreed that the fifth session of the Management Group (MG-5) planned for September 2010 in Indonesia also discuss the development of survey questionnaires to assess the current basic capability of the NMHSs in RA V and monitoring the progress of the implementation of the SOP.

3.1.6 A list of actions required for the period June-September 2010 is given in Annex IV for the development of RA V SOP, as well as those for finalization of RA V work structure and for the preparation of the MG-5 session.

3.2 Working mechanism of the Association

3.2.1 The Group recalled that XV-RA V established four Working Groups on: Weather Services; Climate Services; Hydrological Services; and Infrastructure, in addition to the

Tropical Cyclone Committee for the South Pacific and South-East Indian Ocean (TCC) and the Management Group (MG). Noting that the Lead of the Working Group on Infrastructure (WG-INFR) was not determined at XV-RAV, after careful review of the curriculum vitae of the nominated experts, MG-4 agreed that Mr Russell Stringer (Australia) serve as the Lead of WG-INFR. At the request of the Management Group, the president of RA V designated Mr Stringer as the Lead of WG-INFR.

3.2.2 Recalling further that XV-RA V requested the Management Group to finalize the membership of the initial RA V subsidiary bodies not later than October 2010, the Group discussed the necessary actions and work plan for the establishment of possible Task Teams under the Working Groups and potential membership (e.g., task team coordinators, theme leaders and experts) of the Working Groups. The MG-4 reiterated the importance of the time-bound and activity-based nature of the Task Teams and the need for identifying the focal points in the Working Groups to link with the Technical Commissions. It also agreed on the need for a guidance material for Working Groups and requested the Secretariat to prepare such a material as soon as possible.

3.2.3 The Group agreed that the Leads of Working Groups and the Chair of TCC be contacted to request for identifying the necessary tasks and providing their views on the establishment of Task Teams, as well as draft proposals for Terms of Reference (ToR) and membership of each Working Group by the end of July 2010. It suggested that ToR should include resource mobilization aspect. The agreed work plan for the finalization of RA V work structure is given in Annex IV.

3.3 Fifth session of the RA V Management Group

3.3.1 The Group expressed its appreciation for the kind offer of the Government of Indonesia to host the fifth session of the Management Group (MG-5) in Indonesia and agreed in principle that MG-5 be held from Monday, 20 September to Wednesday, 22 September 2010 (two and half days) or from Wednesday, 15 September to Friday, 17 September 2010 as the second option.

3.3.2 The Group agreed that, as given in Resolution 6 (XV-RA V) - Management Group, in addition to the ex officio members of the RA V Management Group (i.e., president, vice-president, three EC member Permanent Representatives of the Region, Chairperson of the RA V Tropical Cyclone Committee and Leads of Working Groups), the chair of SPREP RMSD, the former president of RA V (Mr Arona Ngari, Cook Islands) be invited to attend the session as requested by the president of RA V. The Permanent Representatives (or alternates) of France, UK and USA with WMO will also be invited to the session.

3.3.3 The MG-5 session will be conducted in English, and will focus on the follow-up to XV-RA V, in particular concerning the implementation of the RA V Strategic Plan (2010-2011) and development of the RA V Strategic Operating Plan (2012-2015); finalization of working mechanism of the Association; and preparation for the Regional Seminar planned for October/November 2011, the activities of the Regional Office for Asia and the South-West Pacific including the WMO Office for the South-West Pacific in Apia, and preparation for the Sixteenth World Meteorological Congress (Cg-XVI) planned for May/June 2011. A provisional agenda of the session is given in Annex V.

3.3.4 The Group requested the Regional Office for final decision on the dates of MG-5 in coordination with other regional events and for meeting arrangements in consultation with the Management Group members and in collaboration with the host country. The work plan for the preparation of MG-5 is also presented in Annex IV.

4. OTHER BUSINESS (AGENDA ITEM 4)

4.1 The RA V MG-4 was briefed on the progress of a WMO-World Bank-UNISDR-UNDP initiative of a regional disaster risk management and adaptation programme for five countries in Southeast Asia including Indonesia and Philippines in RA V (the other three are: Cambodia, Lao PDR and Viet Nam in RA II). The programme focuses on development of national capacities and regional cooperation along three components, including: (i) disaster risk management institutional capacities across various economic sectors (e.g., health, infrastructure and urban planning, agriculture, energy, civil protection and emergency planning, etc.) (Lead: UNISDR, UNDP); (ii) NMHSs and their partnership with disaster risk management stakeholders (Lead: WMO); and (iii) financial risk transfer and insurance markets (Lead: the World Bank). WMO is invited as a key partner for addressing capacity developments of the NMHSs and their partnerships. The first step was a detailed institutional capacity assessment and identification of national needs and priorities as well as development of a regional cooperation framework. Dr P. Nilo (Philippines), consultant of this programme, initiated the country assessment in February 2010.

4.2 The Group was pleased to note that, following the discussions at a side meeting held during XV-RA V in Bali on the RA V network of International Advisers to the Permanent Representatives (INTAD-V), Mr Pene Lefale (New Zealand) and Mr Wan Azli (Malaysia) serve as Chair and Vice-Chair, respectively, of INTAD-V.

5. CLOSURE OF THE SESSION (AGENDA ITEM 5)

5.1 The fourth session of the RA V Management Group closed at 09:30 on 10 June 2010.

WORLD METEOROLOGICAL ORGANIZATION

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**FOURTH SESSION OF THE REGIONAL ASSOCIATION V (SOUTH-WEST ASIA)
MANAGEMENT GROUP (MG-4)**

(Geneva, 10 June 2010)

LIST OF PARTICIPANTS

1. Members of RA V Management Group and Representatives of Members of RA V

Dr Sri Woro B. Harijono President of RA V Chairperson	Indonesia	sriworo@bmg.go.id
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2. WMO Secretariat

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**FOURTH SESSION OF THE REGIONAL ASSOCIATION V (SOUTH-WEST ASIA)
MANAGEMENT GROUP (MG-4)**

(Geneva, 10 June 2010)

AGENDA

1. Opening of the Session
 2. Matters arising from the third session of the RA V Management Group
 3. Follow-up to the fifteenth session of Regional Association V (XV-RA V)
 - 3.1 Implementation of the RA V Strategic Plan (2010-2011) and development of the Strategic Operating Plan (2012-2015)
 - 3.2 Working mechanism of the Association
 - Nomination of Lead of the Working Group on Infrastructure
 - Terms of Reference of the Working Groups
 - Establishment of Task Teams
 - MG and WGs working mechanism
 - 3.3 Fifth session of the RA V Management Group
 - Date and place
 - Participants
 - Agenda and work plan
 4. Other business
 5. Closure of the Session
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Regional Association V (SOUTH-WEST PACIFIC)

**BUDGETED REGIONAL EVENTS
DURING THE FIFTEENTH FINANCIAL PERIOD (2008-2011)**

Regional Events	2008	2009	2010	2011
Fifteenth Session of the Association			30.IV-6.V.2010 Bali, Indonesia	
Meeting of the Management Group	23.VI.2008 Geneva	24.IV.2009 Kuala Lumpur, Malaysia 5 and 12.VI.2009 Geneva	10.VI.2010 Geneva Sept. 2010 Indonesia	June 2011 Geneva
Session of WG on WWW		30.XI-4.XII2009 Honolulu, USA		
Session of WG on Climate Matters			8-11.II.2010 Nadi, Fiji	
Session of WG on Hydrology		14-18.XII.2009 Bandung, Indonesia		
Session of the Tropical Cyclone Committee for the South Pacific and the South-East Indian Ocean	11-17.VII.2008 Alofi, Niue		26-29.IV.2010 Bali, Indonesia	
Fifth Technical Conference on Management of Meteorological and Hydrological Services		20-24.IV.2009 Kuala Lumpur, Malaysia		
Regional Seminar on Alternative Services and Delivery and NMHSs Administration				Oct. 2011 Solomon Islands

LIST OF ACTIONS REQUIRED

Lead

Target Date

(1) RA V Strategic Operating Plan (SOP) 2012-2015

N. Gordon

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|---|---|-----------|-------------|
| 1 | Further streamlining of 87 deliverables, based on 5 priorities | | 31-Aug-2010 |
| 2 | Mapping to 8 Expected Results of the new WMO SP and 5 RA V priority areas | | 31-Aug-2010 |
| 3 | Identification of KPI/KPT | | |
| 4 | Identification of concrete activities with:
resources (WMO RB and others) and players (actors) | | |
| 5 | Monitoring and evaluation process
Survey Questionnaire | | 15-Sep-2010 |
| 6 | 10-20 pages document (RA V SOP) | N. Gordon | |
| | General Description | | |
| | Main SOP (Annex) | | |

(2) Finalization of Work Structure

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|---|---|-------------------|--|
| 1 | Preparation of a guidance material for WGs | RAP | 30-Jun-2010 |
| 2 | Making a contact with Lead/Chair of WGs for:
- <i>identification of Tasks</i>
- <i>proposal for Task Teams</i>
- <i>draft proposal for ToR of WG</i>
- <i>draft WG Work Plan 2010-2014</i>
- <i>focal point for link to TC</i> | RAP for president | 1-Jul-2010
10-Jul-2010
10-Jul-2010
15-Jul-2010
31-Aug-2010 |
| 3 | Decision of the establishment of time-bound Task Teams | president and MG | 15-Jul-2010 |
| 4 | Nomination of Task Team Coordinators | RAP for president | 31-Jul-2010 |
| 5 | Collaboration with Chair/Lead on ToR of Task Teams | | 31-Aug-2010 |

(3) MG-5 Preparation

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|---|---|------------------------------|---|
| 1 | Coordination with other regional events and training
- <i>List of Regional Events (July-Dec. 2010)</i> | RAP | 14-Jun-2010 |
| 2 | Decision on:
- <i>Date and Place -> Confirm with MG: (1) 20-22 (Mon-Wed) Sept. 2010. or (2) 15-17 (Wed-Fri) Sept. 2010, Citeko, Indonesia</i>
- <i>Participants: president, vice-president, 3 EC members, RMSD Chair, 5 Chair/Leads of TCC/WGs (+ other PRs)</i>
- <i>Financial Plan: WMO (CHF 23,000) to cover experts & Host to cover developing countries</i> | MG-4 and RAP
MG-4
MG-4 | 22-Jun-2010
14-Jun-2010
14-Jun-2010 |
| 3 | Provisional Agenda | MG-4 | 14-Jun-2010 |
| 4 | Meeting Work Plan | RAP | 31-Jul-2010 |
| 5 | Invitation Letter | RAP | 31-Jul-2010 |
| 6 | Meeting Form | RAP | 31-Jul-2010 |
| 7 | Nomination; Travel Arrangements; etc. | PRs & RAP | 31-Aug-2010 |

8	Documentation	RAP and MG	one-week before MG-5
9	Finalization and distribution of Report of MG-4	RAP	31-Jul-2010
10	Logistical arrangements (meeting facility requirements; Info Note for participants)	Host and RAP	15-Jul-2010

**FIFTH SESSION OF THE REGIONAL ASSOCIATION V (SOUTH-WEST ASIA)
MANAGEMENT GROUP (MG-5)**

(Citeko, Indonesia, 20-22 September 2010)

PROVISIONAL AGENDA

1. Opening of the Session
 2. Matters arising from the fourth session of the RA V Management Group
 3. Follow-up to the fifteenth session of Regional Association V (XV-RA V)
 - 3.1 Implementation of the RA V Strategic Plan (2010-2011) and development of the RA V Strategic Operating Plan (2012-2015)
 - 3.2 Working mechanism of the Association
 - Terms of Reference and membership of the Working Groups
 - Terms of Reference and membership of the Task Teams
 - Work Plan for the established subsidiary bodies
 - 3.3 Regional Seminar
 - Date and place
 - Topics and work plan
 4. Activities of the Regional Office for Asia and the South-West Pacific and the WMO Office for the South-West Pacific
 5. Preparation for the Sixteenth World Meteorological Congress (Cg-XVI)
 6. Other business
 7. Closure of the Session
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