

# WORLD METEOROLOGICAL ORGANIZATION



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## WORKSHOP ON COORDINATION AND PARTNERSHIP FOR ENHANCING THE BENEFITS OF WEATHER CLIMATE- AND WATER-RELATED SERVICES IN THE DEVELOPMENT OF LDCS IN AFRICA (Cotonou, Benin 9 – 10 November 2011)

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## CAPACITY DEVELOPMENT SEMINAR FOR NATIONAL METEOROLOGICAL AND HYDROLOGICAL SERVICES (NMHSS) OF LDCS IN AFRICA (Cotonou, Benin 11 November 2011)

### INFORMATION NOTE FOR PARTICIPANTS

#### DATES AND VENUE OF THE MEETINGS

1. The “Workshop on Coordination and Partnership for enhancing the benefits of weather-, climate- and water-related services in the development of LDCs in Africa” will be held at the Sun Beach Hotel in Cotonou, Benin on 9-10 November 2011. It will be followed immediately thereafter on 11 November 2011 by the “Capacity development seminar for National Meteorological and Hydrological Services (NMHSS) of LDCs in Africa”.
2. The venue of the two events will be the following:  
Sun Beach Hotel  
P.O. Box 1052, Cotonou, Benin  
Telephone: (+229) 21 30 27 08 / 21 30 26 90  
Facsimile: (+229) 21 30 23 61  
Email: [sunbeach\\_hotel@yahoo.fr](mailto:sunbeach_hotel@yahoo.fr)

#### ENTRY FORMALITIES

##### *Visas*

3. Citizens of the Economic Community of West Africa States (ECOWAS) and other nations with a reciprocal visa abolition agreement with The Benin do not require a visa to enter the country. All other nationalities should present a visa upon arrival. It is advisable to apply for a visa at the consulate of Benin in your country. However, **Nationals who have no Benin Mission in their countries are requested to send their passport and travel details in advance to the Focal Point of the Meeting so that arrangements can be made for them to receive a visa upon arrival at the airport. Please note that a visa costs € 46 per person.**

4. The contact details of the focal point of the meeting are as follows:  
 Mr. KOUYE Isaac Gaetan  
 Meteorologist  
 Service météorologique national  
 Cotonou, Bénin  
 Telephone: (+229) 66 62 52 72 / 95 71 24 38  
 Facsimile: (+229) 21 30 45 71  
 E-mail: [gaekouye@yahoo.fr](mailto:gaekouye@yahoo.fr)

### **Customs**

5. Luggage may be subjected to inspection by Customs officials upon arrival at the airport.

### **Health requirements**

6. Visitors to Benin should be in possession of a valid health certificate for yellow fever.

### **RECEPTION ON ARRIVAL & TRANSPORT**

6. Participants will be met upon arrival at the airport if their times of arrival are communicated to the focal point in time. Otherwise, they should take a taxi from the Airport to the Hotels mentioned below. The cost is about € 8.

### **HOTEL ACCOMMODATION**

7. Special rates have been negotiated at the **Sun Beach Hotel**, the venue of the meetings, including the transfer from the airport to the hotel and the hotel to the airport.

<b>Hotel</b>	<b>Single Room Rates without breakfast</b>	<b>Single Room Rates with breakfast</b>	<b>Distance to the meeting place</b>
<b>Sun Beach Hotel</b>	€ 62	€ 70	
Benin Horizon Hotel	€ 47	€ 55	3km
Hotel Capricorne	€ 39	€ 47	5km

No shuttle is available to transport the participants from their hotel to the meeting place. The participants who will choose to reside in the other hotels other than the Sun Beach Hotel should take a taxi. The average price for a one way ticket is € 4.

### **GENERAL INFORMATION**

#### **Currency**

7. The currency in Benin is the **Franc CFA**. All major currencies may be exchanged for local currency at local banks. These average foreign currency

exchange rates from Banks may have occasional slight variances. Presently, the exchange rate for the EURO is: 1 € = 655.95 F CFA.

**Climate**

8. November is the transition between the minor rainfall season and the major dry season in Cotonou. The mean maximum temperature is 32°C and the mean minimum temperature is 25°C. The mean maximum relative humidity is 93 percent and the mean minimum relative humidity is 67 percent. The mean monthly rainfall is 37 mm and the mean number of rainfall days is 5.

**Time**

9. Time in Benin is Greenwich Mean Time plus one (GMT + 1).

**Electricity**

10. The voltage in Benin is 220v/50 cycles.

**BENIN PLUG ADAPTERS**



**Plugs and Sockets at each country**

In Benin the following plugs are used:



Plug Type E

