



Our ref.: DRA/ROE/OBS /CON/ RAVI_WIS_WORKSHOP GENEVA, 16 August 2011

Annex: 1 (available in English only)

Subject: WMO RA VI Workshop on the Implementation of the WMO Information System (WIS), Sofia, Bulgaria, 1-3 November 2011

Action required: To nominate participant(s) to the workshop and submit the Nomination form as soon as possible but no later than **9 September 2011**

Dear Sir/Madam,

I have pleasure in informing you that the World Meteorological Organization (WMO) is organizing, in collaboration with the National Institute of Meteorology and Hydrology (NIMH) of Bulgaria, and at the kind invitation of the Government of Bulgaria, a WMO RA VI (Europe) Workshop on the Implementation of the WMO Information System (WIS). The workshop will be held at the Park-Hotel Moskva in Sofia, Bulgaria from 1 to 3 November 2011.

The Workshop is organized in line with the directives given by the WMO Sixteenth Congress (Geneva, May-June 2011) for moving WIS from a development stage into an operational stage. To achieve this transition, the Congress agreed that the WIS activities in 2012-2015 should be focused on four main areas: (1) complete WIS implementation across all WMO Centres; (2) capacity building to ensure support of all WMO Members; (3) leverage WIS advantages for all WMO Programmes; and (4) take advantage of WIS in all WMO Data Management.

Noting the directives given by Congress, the RA VI Management Group has assigned a highest priority to the implementation of the WIS in Region VI (Europe). In this regard, the main objective of the Workshop is to foster the WIS implementation by RA VI Members and contribute to the development of a coordinated regional WIS implementation plan. The workshop will address:

- The regional WIS structure – designation and operations of the Global Information System Centres (GISC), Data Collection and Production Centres (DCPC) and National Centres (NC);
- Functional and technical capabilities to be developed by Members in accordance with their role in the WIS infrastructure;
- Benefits for the NMHSs from the WIS functionalities;
- Capacity building needs for the implementation of WIS at sub-regional and national level.

In addition, the Workshop will provide opportunities for demonstration of WIS functionalities by the RA VI leading centres (GISCs and DCPCs) as well as technical solutions provided by relevant members of the industry.

To: Permanent Representatives of Members of Regional Association VI (EUR-720)

cc: Director-General, ECMWF
Director-General, EUMETSAT
Executive Director, EUMETNET

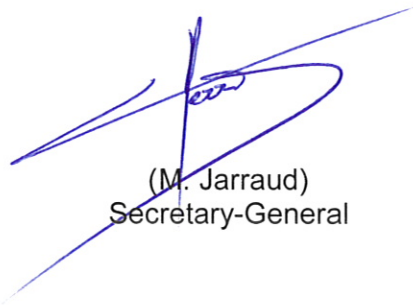
Due to the importance of the subject, the Workshop is aimed at the senior management of the NMHSs. Therefore, it is strongly recommended that you participate personally at the Workshop; however, if this would not be possible, you are kindly requested to nominate appropriate expert(s) of your management team, who is responsible for the WIS implementation. Since the Workshop will be conducted in English only, it is essential for the participants to have a very good working knowledge of the language (both spoken and written).

The Programme for this event is currently being developed and will be provided to both you and/or your nominated expert in due course. Information about the venue and other local arrangements is available on: http://www.wmo.int/pages/prog/dra/eur/RA6_WIS_Workshop.php.

I am pleased to inform you that the WMO Secretariat would be in the position to provide financial assistance to cover the participation of a limited number of participants from developing countries or countries with economies in transition in the RA VI Region, upon request. While it will be possible to nominate more than one expert to participate (normally, not more than two), WMO financial support would be provided only to one participant per country. It should be noted that participants will be responsible for their own international travel and visa arrangements.

The nominated experts will be requested to complete the attached Nomination Form, which must be endorsed by the respective Permanent Representative and returned to the WMO Secretariat **as soon as possible, but not later than 9 September 2011**, via facsimile at: +41 22 730 8047, with a scanned copy sent via e-mail to Ms Natalia Berghi (nberghi@wmo.int).

Yours faithfully,



(M. Jarraud)
Secretary-General

WORLD METEOROLOGICAL ORGANIZATION

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DRA/ROE/OBS-RAVI_WIS_Workshop, ANNEX

WMO RA VI WORKSHOP ON THE IMPLEMENTATION OF THE WMO INFORMATION SYSTEM (WIS)

(PARK-HOTEL MOSKVA, SOFIA, BULGARIA, 1- 3 NOVEMBER 2011)

PARTICIPANT NOMINATION FORM

The Government of nominates the following expert as a participant for the above-captioned Workshop:

1. Title: (a) Prof. (b) Dr (c) Mr (d) Mrs (e) Ms _____
2. Family Name: _____
3. Sex: (a) Male (b) Female _____
4. Full Address: _____
- Tel No.: (office) _____ Fax No.: _____
- E-mail: _____

5. Please complete if financial assistance is required from WMO:

Support required:	YES	NO
(i) Travel:	<input type="checkbox"/>	<input type="checkbox"/>
(ii) Lump sum payment in lieu of DSA:	<input type="checkbox"/>	<input type="checkbox"/>

Date:

(Signature of Permanent Representative)

This Form is to be completed and returned via facsimile to the WMO Secretariat at: +41 22 730 80 47, with a scanned copy to Ms Natalia Berghi (nberghi@wmo.int), **as soon as possible, but preferably not later than 9 September 2011.**
