

**RA VI Task Team on the Regional Operating Plan (RA VI TT ROP)
1st meeting, Geneva 17 – 18 January 2014**

REPORT

1. Date and Venue

The 1st meeting of the RA VI TT ROP* was held at the WMO Headquarter in Geneva 17 – 18 January 2014.

2. Participants

The meeting was attended by Maria Hurtola (FMI, Finland), Leader of TT, Jane Wardle (MetOffice, UK), Axel Thomalla (DWD, Germany), Justinas Kilpys (LHMS, Lithuania), Francisco Espejo (AEMET, Spain) (for Carmen Rus (AEMET)), Laurent Perron (Meteo France) (for Bernard Strauss (Meteo France)).

Filipiak Janusz, (IMGW, Poland) was excused for being unable to attend the meeting.

The meeting was supported by the WMO Secretariat: Mr Dimitar Ivanov (Chief, Regional Office for Europe), Mrs Natalia Berghi (Programme Officer, Regional Office for Europe), Dr William Nyakwada (Chief, Strategic Planning Officer) and Dr Assia Alexieva (Monitoring & Evaluation Officer, Strategic and Planning Office).

3. Agenda

The Agenda is in Annex 1.

4. Description of the meeting

As a first step the Task Team was informed about the progress and the structure of the new WMO Strategic Plan (2016 – 2019) by Dr William Nyakwada from the Strategic Planning and Risk Management Office of WMO. According to Dr Nyakwada, the comments to the plan should be forwarded to WMO before the EC WG on Strategic and Operating Planning, which is held in Geneva 11. -14.2. Possible changes to the Key Objectives, KOs and Key Performance Indicators, KPIs can be incorporated later.

The first draft of the OP, which will be a living document, should be ready by December 2014.

As a second step the TT went through the actions required by the RA VI Session in Helsinki to ensure that all the actions would be incorporated in the OP of RA VI through the work programmes of the RA VI WGs. The actions required by the RA VI session were also considered while the TT discussed and formulated the regional priorities to be incorporated in the SP 2016 – 2019. The regional priorities formulated by the TT based on the outcome of the RA VI Session are in Annex 2.

The TT proposed the following way forward as regards to the preparation of the work plans of the WGs, subject to approval by the RA VI president:

- The WGs shall take into account the RA VI Resolutions, the WG TORs, RA VI Doc. 7.2 (from 16th session) as well as the action list provided by TT ROP.
- To enable a better monitoring of the RA VI OP, the WGs are requested to make use of a standard work plan template which will be provided.
- The WGs are requested to present their work plans (the “task” level is sufficient) and suggested WG structures to the next RA VI MG for approval.

As a third step the TT, taking into account the needs expressed by RA VI, made suggestions for changes to the KOs included in the December draft of the WMO SP 2016 -2019. The suggestions for changes are in Annex 3. The suggested priorities together with the suggested changes to the KOs will be forwarded to Ms Vida Auguliene, vice-president of RA VI, who is responsible for coordinating the strategy in RA VI. If she agrees to the suggestions, they will, then, be forwarded by the RA VI president to WMO.

As a fourth step the TT decided on the timetable for the work programme of the TT:

- i. The priorities for RA VI have been forwarded to the president by the Regional Office for Europe (ROE) by 20.1. 2014
- ii. The Minutes of the meeting together with the suggested changes to the KOs will be sent to the vice-president by 24.1. 2014.
- iii. The suggested changes if/when agreed by the vice president will be sent to WMO before the EC WG on SOP.
- iv. As soon as the work programmes of the RA VI WGs are ready, the existing RA VI OP will be reviewed what concerns 2014 – 2015. The initial planning for the new OP 2016 – 2019 will also start. The main emphases for RA VI for the new OP will be on 2016 – 2017.
- v. The TT is planning to have a short meeting in connection with the EC in June 2014

5. Closure

The meeting finished at 12:15 on 18 January 2014.

Note: The name RA VI TT on Strategic Planning and Action Plan is changed to RA VI TT on Strategic and Operating Plan (ROP) to better reflect the right duties of the TT.