

## RA VI TT on the Strategic Plan and Action Plan (SPAP)

### First meeting

16 – 17 January 2013, WMO Headquarters, Geneva,  
7 Lake Meeting Room

### AGENDA PROPOSAL

#### Thursday 16<sup>th</sup> January

- 09:30                      Opening of the meeting
- 09:30 – 09:40            Purpose and goals for the meeting – *MH*
- 09:40 – 10:40            Introduction to the status and structure of the WMO Strategic Plan 2016 – 2019 and what is expected of us and how can the RAs influence the plan. - *Dr William Nyakwada, Strategic Planning and Risk Management Office– Doc 3*
- 10:40 – 11:00            *Discussions and questions*
- 11:00 – 11:20            Coffee break
- 11:20 – 12:20            Report and Actions from the RAVI Session in Helsinki, including discussions - *DI and MH, Doc 1 and Doc 2*
- 12:20 – 13:20            Lunch
- 13:20 – 14:20            From Actions to an Operating Plan of RA VI  
- How to coordinate the work of the TT with the WG Chairs - *Axel Thomalla (AT) and MH. Following the experience with the preceding RA VI OP, it is recommended to align the activities of the TT with the RA VI WG Chairs as early as possible. The Chairs have to present their proposals to the MG in March as well and these may already include a first work plan or a list of deliverables, actions etc.*
- 14:20– 15:00 -            Steps and actions towards the Operating Plan
- 15:00 – 15:20            *Coffee break*
- 15:20 – 16:20            Steps and actions towards the Operating Plan continues
- 16:20 – 17:20            Inputs of RAVI to the KOs/KPIs of the SP 2016 - 2019 - *All*
- 17:20 - 17:30            Wrap-up

#### Friday 17<sup>th</sup> January

- 09:00–10:00            Discussions about a monitoring mechanism for the OP

*Questionnaire? – DI*

- 10:00–11:00      *Work programme of the TT - we have to agree on a timetable and especially what should be ready by the MG meeting 4 - 5 March 2014 and who will do what. – all*
- 11:00 – 11:20      *Coffee break*
- 11:20 - 12:20      *Work program continues, timetables etc. – All*
- 12:20 – 12:30      *Wrap-up and closure*

Doc 1: Copy of RAVI Action list – draft 1  
Doc 2 RAVI- 16 –d07-2-OUTPUT RECO  
Doc 3 WMO Strategic Plan 2016 – 2019 Draft – Dec 20

*Note: The RA VI report is not yet published, but all the approved documents are on the website.*