



## ANNEX III

### **TASK 6: DESIGN A REGIONAL MULTI-HAZARD EARLY WARNING SYSTEM COMPOSED OF HARMONIZED NATIONAL EARLY WARNING SYSTEMS**

#### **SECOND MEETING OF THE DESIGN TEAM**

**9 – 11 September 2014**

**Durrës, Albania**

#### **INFORMATION NOTE FOR THE PARTICIPANTS**

##### **1. BACKGROUND**

The IPA/2012/290552 Multi-beneficiary Project: “Building Resilience to Disasters in Western Balkans and Turkey” has been approved by the European Commission Directorate General for Enlargement for joint implementation by the UNISDR and the WMO, for a period of 29 months (May 2012 – October 2014). The project is part of the EC DG Enlargement Instrument for Pre-accession Assistance (IPA) Programme for the Western Balkans and Turkey.

The overall objective of the project is to reduce vulnerability of IPA beneficiary countries to disasters caused by natural hazards in line with the Hyogo Framework for Action and increase their resilience to climate change. The direct beneficiaries are the national authorities in charge for the disaster risk reduction and disaster risk management and the National Meteorological and Hydrological Services of Albania, Bosnia and Herzegovina, Croatia, Montenegro, Serbia, Kosovo\*, the former Yugoslav Republic of Macedonia and Turkey.

The project activities are grouped in eight tasks, of which four are implemented under WMO management. As a part of the project activities, the Design Team was established for the design of the Regional Multi-Hazard Early Warning System (MHEWS). All the project beneficiaries have nominated members to the Design Team from the National Disaster Risk Management/Civil Protection Agencies and the National Meteorological and Hydrological Services (NMHSs) to work in cooperation with the WMO experts on the concept and design of the MHEWS.

The first Design Team meeting was organized in May 2013 and was followed by WMO expert missions to each beneficiary to assess current situation and the needs of beneficiaries regarding MHEWS. In addition, a regional partners meeting was organized in May 2014 with the representatives of partner organizations (EUMETSAT, EUMETNET, ESSL, ISRBC, SEEVCCC etc.) to discuss the regional context and

possible future cooperation related to development of MHEWS.

\*This designation is without prejudice to positions on status, and is in line with UNSCR 1244 and the ICJ Opinion on the Kosovo Declaration of Independence

## **2. DATE AND VENUE**

The 2<sup>nd</sup> Design Team meeting will be held from **9 to 11 September 2014**, at the premises of **Ylli I Detit Hotel** (address: Shkemb i Kavajës, [www.yllidetit.al](http://www.yllidetit.al)), in Durrës, Albania. Durrës is a seaside city located approximately 40 km from Tirana and Tirana international airport.

## **3. LANGUAGE**

The working language of the meeting is **English**. Local language is Albanian.

## **4. MEETING ORGANIZATION**

The meeting will take two days and a half. It will be open on 9 September at 09:00 and will be closed on 11 September before lunch time, tentatively at 12:30. The tentative programme is attached (Annex V).

The meeting will accommodate four sessions as follows:

Session I: Opening

Session II: Current status of Task 6: Design a Regional Multi-Hazard Early Warning System and the beneficiary gap analysis

Session III: Regional approach to the Multi-Hazard Early Warning System

Session IV: Closing

The Opening session will welcome all participants and will set the tone to the meeting.

The Session II will present, for discussion and endorsement, the reports outlining the current status and the development needs related to the Early Warning System of each of the beneficiaries.

Session III will be conducted in form of discussions, which will be facilitated by moderators towards the finalization of the design document for the regional approach to building effective and efficient Multi-Hazard Early Warning System through harmonized National Early Warning Systems within a regional cooperation framework.

The Closing session will present for discussion and finalization of the design document of the Regional Multi-Hazard Early Warning system.

The designated members of the Design Team (or their representatives) will be supported by the project to participate in the meeting. The support will be in form of a lump sum to cover all the participation related costs, including the costs for travel and accommodation. Each participant will be responsible for his/her own travel and accommodation arrangements; however, after the meeting the original travel tickets & hotel invoice should be sent to WMO Secretarial via mail.

## 5. ACCOMMODATION



### ***Hotel Ylli I Detit Shkemb i Kavajës***

Address: Shkemb i Kavajës

Durrës

Type of room*	Bed/breakfast	Half Board	Full Board
Single Standard Room Double Standard Room Suite. (All rooms have a group booking and are with the same price)	60€	BB price + 12 €	BB price + 24 €

\* All taxes are included in the price.

The participants are requested to fulfill the Hotel Reservation Form (Annex IV) and e-mail it to: [sari.lappi@fmi.fi](mailto:sari.lappi@fmi.fi).

## 6. TRANSPORTATION

Please indicate in the Hotel Reservation Form if you would like taxi to be organized for you from the airport to the hotel.

You can also use taxi services, which are available at the airport or call some of these numbers for the taxi service: MerrTAXI +355 800 55 55; Fast taxi Tirana +355 686750377. The cost from Airport to Durrës depends from the company and is about 25-30 euro.

## 7. VISA REQUIREMENTS

No visa is required for participants from beneficiary countries.

## 8. INTERNET CONNECTION

Hotel Ylli I Detit offers free internet access to hotel guests.

## 9. TELEPHONE CONNECTION

For international calls +355.

## **10. ELECTRICAL CURRENT AND APPLIANCES**

Albania power voltage is 220V and the frequency is 50 Hz.

## **11. CURRENCY AND BANKS**

The currency in Albania is the Albanian Lek. The official exchange rate is 1 EUR=140.35 LEK (source <http://www.bankofalbania.org>). Money can be exchanged in banks, hotel desks or exchange offices. Banking hours on weekdays are from 8:00h to 16:30, with some opened until 18:30h.

## **12. WEATHER IN DURRES IN SEPTEMBER:**

*Mean max T:*                    29 °C *Mean*

*Min T:*                            21 °C *Mean*

*Precipitation:*                50 mm

## **13. LIFE AND HEALTH INSURANCE**

Life/major health insurance for each of the selected participants is necessary and is the responsibility of the candidate or his/her institution or Government. The organizers will not assume any responsibility for life and major health insurance, nor for expenses related to medical treatment or accidents.

## **14. LOCAL ORGANIZER AND CONTACT DETAILS:**

For any other information, please contact:

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