

**COMMON ALERTING PROTOCOL
(CAP) IMPLEMENTATION WORKSHOP**

WMO HEADQUARTERS, GENEVA, SWITZERLAND

ENGLISH ONLY

23-24 APRIL 2013

LOGISTICAL INFORMATION FOR PARTICIPANTS

(Prepared by Ms Haleh Kootval, WMO Secretariat)

1. WORKSHOP VENUE

The “Common Alerting Protocol (CAP) Implementation Workshop”, will be held at the WMO headquarters, Geneva, Switzerland, from 23 to 24 April 2013. The Workshop will begin on Tuesday, 23 April 2013, at 0900 hours.

2. REGISTRATION OF PARTICIPANTS

Registration for this Workshop will take place from 0830 hours in meeting room, Salle A. Participants will receive identification badges at the time of registration.

3. LIST OF PARTICIPANTS

A provisional list of participants will be distributed at the beginning of the Workshop. This list will be revised as additional participants register, and a new list will be posted as necessary.

4. WORKING LANGUAGE

This Workshop will be a technical meeting conducted in English. Interpretation will not be provided.

5. SUBMISSION OF WRITTEN CONTRIBUTIONS

Participants and others are invited to submit written contributions before the session. These must be e-mailed to the WMO Secretariat (contact details below), as early as possible, and preferably not later than **ten days before** the opening of the Workshop to allow time for review by all participants (i.e., on or before 12 April 2013). Written contribution versions may be provided in multiple languages, but at least one version must be in English.

6. WRITTEN CONTRIBUTIONS POSTED ONLINE

All written contributions available before the Workshop will be posted online. Copies will not be printed centrally for distribution. Any materials created during the Workshop will also be posted online, and linked into the List of Documents for this Workshop.

7. SWITZERLAND ENTRY REQUIREMENTS

Please check Switzerland entry requirements in your home country.

8. ACCOMMODATION

Participants will make their own arrangements as needed for lodging in Geneva.
http://www.wmo.int/pages/prog/amp/pwsp/documents/Hotels_Geneva_France.pdf .

9. HEALTH REQUIREMENTS

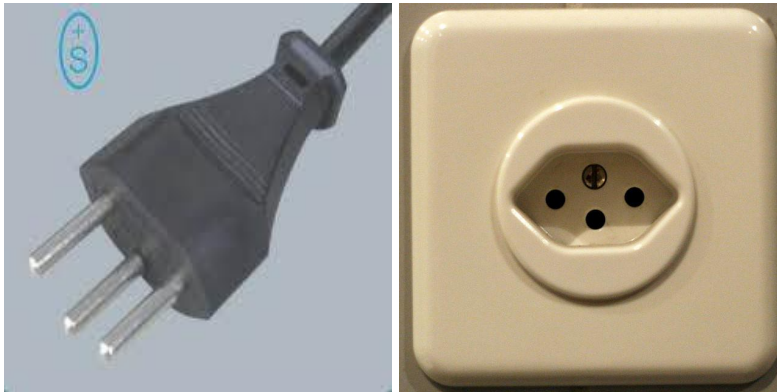
There are no specific vaccination requirements for international travellers entering Switzerland.

10. CURRENCY EXCHANGE

The currency unit in Switzerland is the Swiss Franc (CHF).

11. ELECTRICITY AND PLUGS

Swiss sockets can accept either a "europlug" (Type C) or a Swiss plug (Type J). These 3-pin plugs have two round pins and an offset third round pin for grounding (see photo).



12. INTERNET ACCESS

Wireless access to the Internet is available, and public PC's with Internet access are available in the lobby area. Information on wireless access passwords will be provided at time of registration.

13. CONTACT DETAILS FOR THE OFFICER IN CHARGE OF THIS EVENT WMO

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