

**INTERGOVERNMENTAL OCEANOGRAPHIC  
COMMISSION (OF UNESCO)**

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DATA BUOY COOPERATION PANEL

TWENTY-FOURTH SESSION

CAPE TOWN, SOUTH AFRICA  
13-16 OCTOBER 2008

**WORLD METEOROLOGICAL ORGANIZATION**

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DBCP-XXIV/Doc. 13.4  
(22.IX.2008)

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ITEM: 13.4

ENGLISH ONLY

**REVIEW OF CONTRACTS**

*(Submitted by the Secretariats)*

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**Summary and Purpose of the Document**

This document contains the contract established by the Secretariat for the employment during 2007 - 2008, as well as the agreement between IOC / UNESCO and CLS concerning the occupancy of premises and the use of facilities granted to the Technical Co-ordinator.

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**ACTION PROPOSED**

The Panel will review the information contained in this report and comment and make decisions or recommendations as appropriate. See part A for the details of recommended actions.

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**- A - DRAFT TEXT FOR INCLUSION IN THE FINAL REPORT**

13.4.1 The Panel reviewed the contractual arrangement for the employment of the Technical Co-ordinator (TC), which was established by the IOC of UNESCO at 1 July 2006. The TC has been employed as a UNESCO Appointment of Limited Duration (ALD), grade P2, through funds provided by the Panel and deposited in the IOC Trust Fund.

13.4.2 The Panel recalled its decision made during the twenty-third session of the DBCP (Jeju, Republic of Korea, 2007) and after, on the within-grade reclassification of the TC position, from P2-A to P2-B. It noted that this decision was reflected at the renewed annual contract for the period from 1 July 2008 to 30 June 2009. The Panel approved this arrangement as it stood.

13.4.3 The Panel then reviewed the agreement between IOC and CLS on logistic supports for the position of the TC, concerning the occupancy of premises and the use of facilities granted to JCOMMOPS. Noting identical terms and conditions to previous arrangements, the Panel approved again this agreement.

13.4.4 Various options for future arrangement of the TC employment were further discussed under agenda item 13.5.

**- B - BACKGROUND INFORMATION**

13.4.5 Under the condition of UNESCO Appointment of Limited Duration (ALD), the contract for the position of Ms Hester Viola is to be renewed every year with 1-year term, but no longer than four consecutive years. The current arrangement may continue until the year 2010 based on the Panel's agreement on sustaining financial supports. Cost estimations for the employment, official travel of the TC, and logistic support can be found in the Session Documents 12.7 and 13.8, respectively.

13.4.6 The agreement between IOC and CLS has been unchanged since 2004 (a copy can be found at Annex 13 to the DBCP-XXI Final Report). It should be noted that the payment for the services has been done in the form of reimbursement (payment at the end of services service period), and that the Panel needs to consider reserving the amount equivalent to the payment to CLS for 1-year within the account.

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