

## LIST OF ACTIONS

Para.	Action	By Whom	When/ Target
3.1.2	Secretary General of WMO to recommend to ECMWF that the web products from this project be made more widely available	WMO Secretariat	June 2010
3.1.2	Jean Bidlot to consult within ECMWF on possible actions on web products	J. Bidlot	ASAP
3.1.3	J. Bidlot and H. Tolman to coordinate between NOPP project and ETWS to work on standard validation techniques.	J. Bidlot and H. Tolman	Summer 2010
3.2.2	Review the template for extreme wave data base and provide feedback to the US National Ocean Data Center (NODC)	Team	Once template is received
3.2.2	Request WMO and IOC to encourage all Nations to submit their respective databases to NODC	WMO and IOC Secretariats	When the template becomes available
3.2.2	Request the Oil and Gas Producers Metocean Committee to make their extreme wave data available	V. Swail	When the template becomes available
3.2.2	Approach GlobWave to suggest development of a demonstration project to extract extreme altimeter data from corresponding datasets	H. Tolman	ASAP
3.3.2	Re-evaluate the proposal from the Storm Surge Symposium to more precisely define the requirements for storm surge climatology	Team	December 2010
3.3.3	Canvas opinion of stakeholders at SSC2010 with respect to storm surge climatology requirements	K. Horsburgh	September 2010
4.1.1	Organize a Task Team to produce annotated Table of Contents for revised wave Guide	V. Swail	September 2010
4.1.2	Respond to the peer review comments on the latest version of the Storm Surge Guide, and also indicate non-technical edits to the WMO publication department	K. Horsburgh and H. de Vries	After Peer review is received
4.1.3	Propose a structure for the Dynamic Part of the Guides including how to link the Guide under the main ETWS Web page for review by the Team.	V. Swail	September 2010
4.2.1	Approach Vince Cardone to lead the preparation of the Technical Report. on boundary layer winds	V. Swail and D. Resio	ASAP

4.2.1	Provide contributions to the Technical Report ,as appropriate, based on the table of contents	Team	ASAP
4.3	Review and comment on the new JCOMM SPA website and propose updates to the contents	Team	Ongoing
4.3	Development of the Highlight section within the ETWS web page	V. Swail Secretariats	ASAP
5.1.2	Provide a summary of Japanese wave drifter activities to the PP-WMD Chair	N. Kohno	by DBCP-26, September 2010
5.2.3	Provide an update to the Rolling Review of Requirements once the Secretariat has provided specific guidance on what is to be reviewed.	Team	After Guidance is received
5.2.3	Develop the requirements for coastal zone applications for the RRR	D. Resio and M. Entel	ASAP
5.3.3	Prepare a formal response to the BUFR focal point on behalf of the Team regarding the review of the BUFR wave tables	J. Bidlot	June 2010
5.3.3	Provide review comments on WMO Document No.8 on winds, waves and ocean sensors;	J. Bidlot K. Horsburgh	4 June 2010
6.1.1	Contact the WISE (Waves in Shallow Environments) leadership to investigate the idea of coordinated meetings	D.Resio	ASAP
6.1.1	Organize the 12 <sup>th</sup> Wave Workshop, to be held tentatively in Hawaii in the fall of 2011	D. Resio V. Swail H. Tolman	Fall 2010
7.1	Prepare a draft white paper on improved sea state products in MSI	Team	October 2010
7.1	Provide review comments on relevant sections of WMO Manuals No.558 and 471.	Team	ASAP
7.2	Contribute to the organization of the MARCDAT-3 workshop to be held in early2011	V. Swail	ASAP
9.1	Submit the proposed modification of the ToR for consideration at JCOMM IV.	IOC/WMO Secretariats	Prior to JCOMM-IV in mid-2012