**ACTIONS ARISING FROM THE MEETING**

*(Submitted by the WMO Secretariat)*

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| **Summary and Purpose of Document**  This document provides a draft list of actions arising from the meeting, including an indication of the responsible team(s)/person(s), expected deliverables and deadlines.  The finalized list of actions will be included in the ET-ASC/ET-ISA/2 Final Report. |

**ACTION PROPOSED**

The meeting is invited to review and update the list of actions.

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**Draft list of actions arising from ET-ASC/ET-ISA/2**

**(22 to 24 May 2017, Geneva)**

| **Action Item** | **Action** | **Responsibility** | **Deliverable(s)** | **Deadline** | **Status** | **Note** |
| --- | --- | --- | --- | --- | --- | --- |
| **2/1** | Develop an ‘Issues paper’ that considers performance metrics and validation issues in the context of the sensitivity of different ATM users to different weather scenarios  [Paragraph 2.2.5] | **ET-ASC and ET-ISA**  **(Lead: Herbert)** | * An ‘Issues’ paper that can be used to inform and educate both the providers and the consumers of MET | 31 October 2017 |  |  |
| **2/2** | Assist in the maturation of the B0-AMET and B1-AMET thread template for the GANP 2019 update  [Paragraph 3.2] | **ET-ASC and ET-ISA**  **(Lead: Jun and Matt)** | * Updated MET thread template provided to Stephanie (for ASBU-PPT) in support of GANP 2019 | 30 June 2017 |  |  |
| **2/3** | Develop guidelines on the distinction between MET products and MET information  [Paragraph 3.3] | **ET-ISA**  **(Lead: Bart)** | * Set of guidelines available on WMO AeMP website (or other repository) to build awareness | 31 October 2017 |  |  |
| **2/4** | Assist in the further development of the draft long-term plan for the AeMP  [Paragraph 3.5] | **Secretariat assisted by ET-ASC and ET-ISA**  **(Lead: Dimitar and Greg)** | * Draft LTP-AeMP that includes performance improvement areas and module/thread descriptions consistent with ICAO GANP/ASBU methodology | 31 October 2017 |  |  |
| **2/5** | Compile summaries (2 or 3 pages each) of national and regional MET/ATM modernization programmes of relevance to the MET community  [Paragraph 4.2] | **ET-ISA**  **(Lead: Stephanie)** | * A compendium of information on SESAR, NextGen, CARATS, CMATS and other such programmes * Information available via the WMO AeMP website, CAeM Newsletter (or elsewhere) to build awareness | 30 Sept 2017 |  |  |
| **2/6** | Assist Jitze van der Meulen with the review and update of the Statement of Guidance on Aeronautical Meteorology  [Paragraph 6.2.2] | **ET-ISA**  **(Lead: Michael)** | * SoG that reflects the current and foreseen meteorological observation capabilities to support the needs of aviation | To be confirmed with Jitze van der Meulen |  |  |
| **2/7** | Seek clarification from the ICAO secretariat in respect of the latest working arrangements of the CAEP, including WMO’s continuing membership  [Paragraph 10.1] | **Secretariat**  **(Lead: Dimitar)** | * Confirmation of WMO’s continued role in the activities of the CAEP and/or its contributory groups | 31 October 2017 |  |  |
| **2/8** | Seek clarification from Matt Hort of his continued ability to participate in the ET-ASC activities  [Paragraph 10.2] | **ET-ASC**  **(Lead: Herbert)** | * Confirmation of ET-ASC core membership status | 30 June 2017 |  |  |
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